EMODnet Thematic Lot n° XX - XXXXXXX

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Specific identifier provided by EASME: e.g. EMFF/2016/1.3.1.2/Lot 5

Title: e.g: EMODnet BIOLOGY

Type of Report: e.g. Progress Report

Reporting Period: e.g. 01/07/2017-30/09/2017

Date of submission: e.g. 15/10/2017

Distribution: Confidential/Public

Contents

1. Highlights during the reporting period

Provide a short summary of the key achievements and/or events of interest to a wider audience within this reporting period you wish to highlight. Please refer to the tasks specified in Section 1.4.1 of the Tender specifications to fill in this section. You can also consider the indicators or any other of the reporting sections. Include some context/explanation so that it is easier to understand as a standalone summary.

[Please, provide a bullet list of maximum 10 main points with short explanations]

2. Specific challenges or difficulties encountered during the reporting period

Provide an overview of the main challenges encountered during the reporting period and the measures taken to address them, including those related to technical and data provision issues

[Please, provide information in table]

Main challenge	Measures taken

3. User Feedback

List any useful feedback you received on your portal, your activities or those of other EMODnet projects/activities. Also provide any suggestions you have received for EMODnet case studies and/or future products/activities/events.

[Please, provide information in table. If you wish to include the full user feedback in the report you can attach it in Annex 2.]

Date	Name	Organization	Type of user feedback (e.g. technical, case study etc)	Response time

4. Meetings held/attended since last report

List here the internal and external meetings held/participated since the last quarterly report. If relevant add short description.

[Please, provide information in table]

Date	Location	Topic	Internal/External + Short Description

5. Outreach and communication activities

Please list all the relevant communications activities or products you have developed/executed during this period (including presentations, lectures, trainings, demonstrations and development of communication materials such as brochures, videos, etc.). Relevant scientific and/or popular articles you know have been published using/referring to EMODnet can also be reported here.

[Please, provide information in table]

Date	Media	Title	Short description and/or link to the activity

Annex 1: Updates on Progress Indicators

Using the indicator as a header list the metrics collated and the time interval. If there was no activity to report leave the section under the indicator header blank.

Indicator 1 - Volume of data made available through the portal

Indicator 2 - Organisations supplying each type of data based on (formal) sharing agreements and broken down into country and organisation type (e.g. government, industry, science)

Indicator 3 - Organisations that have been approached to supply data with no result, including type of data sought and reason why it has not been supplied

Indicator 5 - Organisations that have downloaded each data type

Indicator 4 - Volume of each type of data and of each data product downloaded from the portal

Indicator 6 - Using user statistics to determine the main pages utilised and to identify preferred user navigations routes

Indicator 7 - List of what the downloaded data has been used for (divided into categories e.g. Government planning, pollution assessment and (commercial) environmental assessment, etc.)

Indicator 8 - List of web-services made available and user organisations connected through these web-services

Annex 2: Other documentation attached

List in annex if you wish to provide any additional information.