

## SPECIFIC CONTRACT

Implementing Framework Contract No. MARE/2008/08  
 Ref.: Specific Contract No. SI2.628005 for the organization  
 of the European Coast Guard Functions Forum on  
 20-22 August 2012

Final report

November 2012

AUTHOR	JOB TITLE	VERSION	LAST UPDATED
Ekaterina Tsaranok	Event Coordinator	1.0	29.08.2012
Claudia Monaldi	Event Manager	1.1	19.11.2012
Ekaterina Tsaranok	Event Coordinator	1.2	23.11.2012

TABLE OF CONTENT

<b>1. INTRODUCTION</b> .....	3
<b>2. EVENT PROGRAMME AND OBJECTIVES</b> .....	3
<b>3. LOGISTICS</b> .....	4
HOTEL SELECTION.....	4
VENUE .....	5
CATERING .....	5
INVITATIONS AND REGISTRATION MANAGEMENT .....	5
RECEPTION.....	6
DINNER .....	6
TRAVEL.....	6
TRANSFER.....	7
HOSTESSES .....	7
EXPERTS .....	7
PRE-MEETING BRIEFING .....	7
CONFERENCE MATERIALS .....	7
<b>4. PROBLEMS ENCOUNTERED AND SOLUTIONS</b> .....	8
CONFERENCE AGENDA .....	8
SPEAKER'S PARTICIPATION CANCELATION .....	8
ACCOMMODATION FOR MR OLOF LINDEN.....	8
SHORT NOTICE FOR PREPARATION.....	9
<b>5. EXPECTED OUTPUTS &amp; DEGREE OF ACHIEVEMENT</b> .....	9

## **1. INTRODUCTION**

This is the final report for the "Forum of the Heads of the Coast Guards Functions of the European Union and Schengen Associated Countries". The Forum was organized by DG MARE of the European Commission together with the Irish Coast Guard on 20-22 August in Dublin, Ireland. 103 participants from 21 EU member-countries and Iceland took part in the event. 7 EU-level organisations and agencies were also represented. GOPA-Cartermill was contracted by the European Commission to provide a number of logistical and organisational support services before, during and after the event.

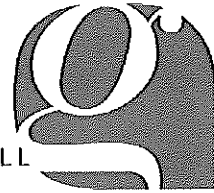
## **2. EVENT PROGRAMME AND OBJECTIVES**

The European Coast Guards Functions Forum (ECGFF) is a platform to enhance sectorial and cross-sectorial cooperation, exchange best practices and promote dialogue at international, national and regional level, and enhance collaboration between authorities to manage threats and better implement the maritime acquis.

The Forum reviewed the achievements of the secretariat chaired by Ireland in 2011/12 in bringing the work of the Forum to its current position. The Forum's delegates confirmed the final Terms of Reference for the Forum, the flag and logo of the Forum and the composition of next year's Secretariat and the proposal on future Chairs.

The following topics were raised during the event:

- Commission Policy with regard to Coast Guard Function;
- The Coast Guard Function at the European scale;
- Participation in the EU Studies;
- Activities since last Conference and work programme for 2013 of such agencies as Frontex, EMSA, EFCA, EUSC, and ESA;
- Maritime safety and security as a driver for innovation and employment;
- Coast Guard functional activity in support of national sustainability;
- Law enforcement cooperation and information sharing systems in Ireland;
- SAR response during the Costa Concordia tragedy;
- Cruise Industry in change;
- Best practice in reinforcing areas of cooperation and information exchange;



- Oil Spill Dispersants
- Med VTMISS system;
- Maritime Safety and Security in the Black Sea

Two round table discussions were organised on the second day of the event (21 August), one on Maritime Security and another one on Maritime Safety.

The first conference day (20 August) ended with a reception on-board the Irish Naval Offshore Patrol Vessel L.E. Niamh, which was offered by the Irish organisers.

At the end of the second conference day (21 August), the European Commission offered reception and dinner at the Portrait Gallery of the Dublin Castle. A guided tour of the Dublin Castle was organized for the delegates. Brian O'Driscoll, an Irish legendary sportsman and Captain of the Lions and Irelands Rugby Team, was invited to make a speech on leadership under stress during the dinner.

The third conference day (22 August) ended with the handover of the ECGFF chairmanship to Greece. The new chair Vice Admiral Dimitrios Bantias introduced his vision and objectives regarding the ECGFF.

### 3. LOGISTICS

#### HOTEL SELECTION

The Jurys INN Christchurch Hotel was recommended by the Irish organisers. They made the first contact with the hotel, negotiated the price and pre-booked rooms for the participants of the Forum. The main criteria for the choice of the hotel were:

- being at short walking distance from the meeting venues,
- offering competitive price for accommodation.

GOPA-Cartermill was in charged of organising and paying accommodation for 8 speakers and 2 CFP & Maritime Affairs experts. All other participants received the hotel booking form and were requested to confirm their booking and directly cover their accommodation costs. The relevant instructions were sent by e-mail by the Irish Coast

Guard. The hotel reservation form was also uploaded and available on the conference web-page.

One of the paid speakers – Mr. Dirk Reichenbach –cancelled his participation on 17 August. Due to a short notice, his booking was regarded as a now-show.

#### VENUE

The conference took place at the Dublin Castle. The venue was chosen and booked by the Irish Coast Guard. They did coordination with the venue for the conference logistics. Also the Irish organisers ordered technical equipment and support at the venue, including WiFi Internet connection, laptop, printer and a colour copy machine for the needs of the Forum's delegates. GOPA-Cartermill was instructed to get in touch with the venue personnel only regarding the catering and the shipment of the conference materials.

#### CATERING

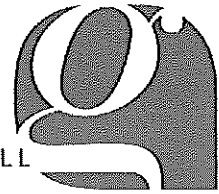
The Irish Coast Guard chose the caterer - Knights Catering - and made the first contact. GOPA-Cartermill followed up with the caterer, arranging 4 coffee-breaks, 2 lunches and 1 seated dinner. The menu suggestions were collected and forwarded to DG MARE and the Irish Coast Guard for approval. The menu was approved on 27 July 2012.

#### INVITATIONS AND REGISTRATION MANAGEMENT

GOPA-Cartermill set up the conference registration web-page and the relevant online registration forms. The following documents were uploaded onto the web-page: draft agenda, draft ECGFF terms of reference, draft future chair & secretariat membership, draft logo & flag, Frontex reimbursement rules, application for reimbursement, hotel booking form, and a travel map for delegates.

The Irish Coast Guard drafted the invitation letter for participants mentioning the link to the registration form and various registration codes for different types of participants (paid speakers and attendees). The Irish Coast Guard sent the invitation letter to its database of invitees on 20 July. In the original invitation letter, the participants were asked to confirm the names of delegates to the Forum by returning the e-mail to the Irish Coast Guard alongside with the electronic registration.

No deadline for registration was indicated on the invitation letter. On 24 July, GOPA-Cartermill and the Irish organisers agreed to set the deadline for registration on 08 August, in order to prepare and ship the materials in due time. 86 participants registered



by 08 August. GOPA-Cartermill still accepted late registrations till 14 August when all the materials were printed out and shipped to Ireland.

GOPA-Cartermill was sending the registration status update every second date after the opening of the registration procedure.

Final practical details were sent via email on 16 August 2012 to all participants. The e-mail included information on the hotel and meeting venue, finalised programme, hotel information, map with the directions how to get from the airport to the hotel and from the hotel to the meeting venue, information on the reception on 20 August and dinner on 21 August 2012.

#### RECEPTION

At the end of the first conference day (20 August), the Irish Coast Guard organized a reception on-board the Irish Naval Offshore Patrol Vessel L.E. Niamh. GOPA-Cartermill was requested to arrange the transfer from the meeting venue to the vessel and back.

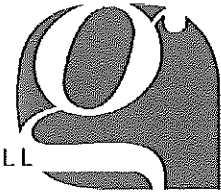
#### DINNER

At the end of the second conference day (21 August), the European Commission offered a reception and a dinner at the Portrait Gallery of the Dublin Castle. A guided tour of the Dublin Castle was organised for the delegates before the reception started. Brian O'Driscoll, an Irelands legendary sportsman and Captain of the Lions and Irelands Rugby Team, was invited to make a speech on leadership under stress during the dinner.

The venue for the reception and dinner was chosen by the Irish organisers. GOPA-Cartermill was in charge of the selection of the menu. The menu proposal was sent to DG MARE and Irish Coast Guard for approval on 27 July and was confirmed the same day.

#### TRAVEL

GOPA-Cartermill took care of the travel arrangements for 8 speakers and 2 CFP & Maritime Affairs experts. The names and contact details of the speakers were communicated to GOPA-Cartermill by the organisers. The tickets were purchased through the travel agency BTS Travel. Participants received information on the most suitable travel schedule and available transports via the registration form. Based on their preferences, GOPA-Cartermill made a suggestion of the flight, train or ferry schedule and asked the participants to confirm or amend the proposal within 24 hours. Once the proposal was confirmed, the electronic ticket was issued and forwarded to the



participant. One participant preferred to travel by train and one by ferry. These types of tickets were also arranged and sent electronically to the participants. Mr Leontin Cezar informed GOPA-Cartermill by email on 14 August that he would have taken care himself of his travel arrangements. The non-funded participants (representatives of the EU Institutions) took care of their own travel arrangements.

#### TRANSFER

Transfer from the meeting venue to the Vessel L.E. Niamh for the reception and back was organized by GOPA-Cartermill. 3 coach service companies, recommended by the Irish organisers, were contacted by GOPA-Cartermill. All offers were summed-up in a table and sent to DG MARE and the Irish Coast Guard for approval on 26 July. The offer made by the company Coach Hire Dublin was confirmed on the same day.

#### HOSTESSES

Two hostesses were booked from a local supplier to help GOPA-Cartermill team with on-site management. Their tasks include the following: registering participants and handling badges and conference documents, making participants sign the attendance lists, helping delegates with ad-hoc issues, etc.

#### EXPERTS

The help of 2 CFP & Maritime Affairs experts was requested by the DG MARE for preparing minutes and summary of the Forum. GOPA-Cartermill arranged involvement of experts from Poseidon – a consortium partner from the UK. The first draft of minutes was sent to the DG MARE for approval on 28 August 2012. The final version of the minutes was approved on 26 September. The approved minutes were uploaded onto the online registration page on 05 October, as agreed with DG MARE.

#### PRE-MEETING BRIEFING

Taking into account the short time given for the conference preparation, the briefing was done by phone and e-mail during the preparation process.

#### CONFERENCE MATERIALS

GOPA-Cartermill produced one banner layout that was used for the registration web-page, the printed version of the conference programme, the list of participants, as well as name tags and desk names for speakers.

#### FOLLOW UP ACTIVITIES

On 28 September a debriefing meeting took place at the European Commission premises. The overall feedback from the European Commission was very positive. During this meeting it was agreed to produce a leaflet as follow up document. The layout of the leaflet was not included in the original contract. However, GOPA-Cartermill decided to offer it to the client as a commercial gesture.

The text and the pictures for the leaflet were provided by DG MARE. The final version of the leaflet was approved on 08 November and sent to the printer for impression. The leaflets were handed over to the client on 12 November. An email to inform the ECGFF delegated that the minutes, the conference audio recordings and the leaflet were online was sent to all attendees on 11 November.

#### **4. PROBLEMS ENCOUNTERED AND SOLUTIONS**

##### CONFERENCE AGENDA

The Irish organisers were responsible for the composition and layout of the conference agenda. GOPA-Cartermill was responsible for printing it. We received the ready-to-print programme on 14 August. However, GOPA-Cartermill team noticed some minor flaws (such as the word "Draft" was still on the final agenda, there was some confusion with the time allocation). This was communicated to the Irish Coast Guard and the changes were made immediately. The revised agenda was uploaded and printed-out.

##### SPEAKER'S PARTICIPATION CANCELATION

Mr Dirk Reichenbach cancelled his participation by e-mail on 17 August. He was one of the 8 speakers whose travel and accommodation arrangements were made and paid by GOPA-Cartermill. The team contacted immediately the travel agency and the hotel to cancel Mr Reichenbach's reservations. However, due to the short notice, it was not possible to get a refund for the ticket and hotel room of Mr Reichenbach. As far as the conference agenda is concerned, Mr Rutkiewicz, from the Polish Border Guard, replaced Mr. Reichenbach as a speaker.

##### ACCOMMODATION FOR MR OLOF LINDEN

Mr Olof Linden was one of the speakers whose travel and accommodation arrangements were made and paid by GOPA-Cartermill. The rooming list with his name was sent to the hotel on 14 August and the confirmation was received the same day.



However, another booking for Mr Linden was also done by the Swedish delegation. As a result, Mr Linden was requested to pay for his accommodation when checking-out. GOPA-Cartermill contacted the hotel asking for clarification. The hotel administrations acknowledged the failure, apologized and refund the payment back to Mr Linden's credit card.

#### SHORT NOTICE FOR PREPARATION

Preparing this type of events with such a short notice has impact on costs and could prejudice the quality of services delivered. GOPA-Cartermill recommends allowing 2-3 months for the preparation of similar events in the future.

#### 5. EXPECTED OUTPUTS & DEGREE OF ACHIEVEMENT

Indicator	Target	Result (& comment)
No. of participants	100	103
No. of countries represented by the national delegate:	EU Associated countries	21 Member States 1 (Iceland)

In the period 17 July to end of November 2012, the following actions were taken:

Action	
Logistics	17 July – 30 August
Travel recommendations and emailing to participants	01 August – 16 August
Draft online registration form	18 July – 19 July
Registration management and hotel rooming list	19 July – 14 August
Preparation of the Forum's material and visual identity approval	19 July
Preparation of info packs & delivery to the event venue	13 August – 14 August
Final information on programme & logistical details to participants	16 August
Event management	17 July – 22 August
Event follow-up: travel reimbursement, finalised register of attendance, settlement of suppliers invoices	23 August – mid September
Sending out a thank you letter	31 August
De-brief meeting with the client	28 September
Preparation of a leaflet	28 September – 08 November
Upload of audio recordings, minutes and leaflet on the online registration page of the event and email sent to delegates	11 November

## ANNEXES

Annex I:	Signed registers of attendance
Annex II:	Finalised conference programme
Annex III:	Lists of participants for inclusion in participant pack
Annex IV:	Effective list of participants
Annex V:	E-mails containing practical information for participants and paid speakers
Annex VI:	Approval for the higher ticket prices
Annex VII:	Cancellation e-mail of Mr Dirk Reichenbach
Annex VIII:	E-mail with refusal from the travel arrangements of Mr Leontin Cezar

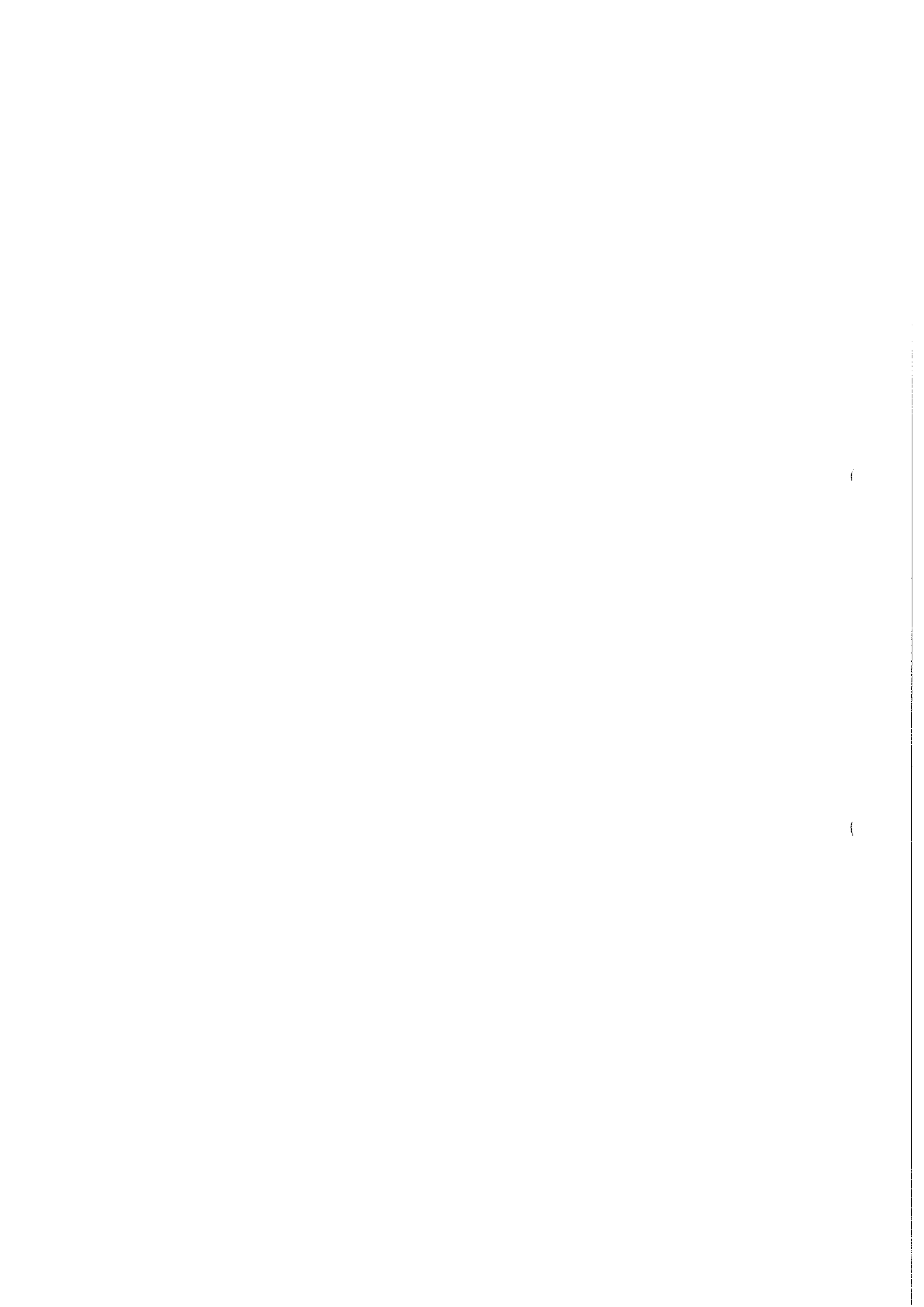
**Annex I:  
Signed  
registers of  
attendance**



Register of Attendance

First Name	Last Name	Organization	Signature
Fernando	ALVAREZ BLANCO	Spanish Navy	
Robert	ASHDOWN	European Cruise Council	<i>[Signature]</i>
Leendert	BAL	EMSA - European Maritime Safety Agency	<i>[Signature]</i>
Dimitrios	BANTIAS	Hellenic Coast Guard	<i>[Signature]</i>
Adriano	BAPTISTA	EUSC - European Union Satellite Centre	<i>[Signature]</i>
Hugh	BARRY	Irish Coast Guard	<i>[Signature]</i>
Pernilla	BERGSTEDT	Swedish Transport Agency	<i>[Signature]</i>
Anthony	BUCKLEY	Office of the Revenue Commissioners	<i>[Signature]</i>
John	BURKE	European Commission	<i>[Signature]</i>
Pierluigi	CACIOPPO	Italian Coast Guard	<i>[Signature]</i>
Wallace	CAMILLERI	Armed Forces	<i>[Signature]</i>
Gordon	CAMPBELL	ESA - European Space Agency	<i>[Signature]</i>
Rod	CAPPELL	Posidon	<i>[Signature]</i>
Stephen	CEDERRAND	European Fisheries Control Agency	<i>[Signature]</i>
Leontin	CEZAR	Romanian Coast Guard	<i>[Signature]</i>
Theocharis	CHRISTODOULOU	Port & Marine Police	<i>[Signature]</i>
Antonio	CICCARELLI	European Fisheries Control Agency	<i>[Signature]</i>
Ian	CILIA PISANI	Office of the Prime Minister	<i>[Signature]</i>
Jose Antonio	CIUDAD CARMELO	Maritime Service of the Guardia Civil	<i>[Signature]</i>
Eugene	CLONAN	Irish Coast Guard	<i>[Signature]</i>
Taclano	CORREIA	Guarda Nacional Republicana	<i>[Signature]</i>
Sean	COSGROVE	Office of the Revenue Commissioners	
Ciera	DELANEY	Permanent Representation of Ireland to The EU	<i>[Signature]</i>
Shane Cormac	DILLON	Irish Coast Guard	<i>[Signature]</i>
Jean-Marie	DIONET	Customs Coastguards for the Channel/North Sea	<i>[Signature]</i>
Tomita	DOGARU	Romanian Border Police	<i>[Signature]</i>
Peter	DYMOND	Maritime & Coastguard Agency	<i>[Signature]</i>
Per	ERTLOEV HANSEN	Admiral Danish Fleet	<i>[Signature]</i>

\* Alejandro BUSO Maritime Safety Agency - SPAIN Page 1 ✓



A - K



First Name	Last Name	Organization	Signature
Diego	FALCIANI	Italian Guardia di Finanza	<i>[Signature]</i>
Chlappetta	FRANCESCO	Italian Navy	<i>[Signature]</i>
Jan	GARCET	Maritime & River Police	<i>[Signature]</i>
Gylfi	GEIRSSON	Icelandic Coast Guard	<i>[Signature]</i>
Declan	GEOGHEGAN	Irish Coast Guard	<i>[Signature]</i>
Amnon	GINATI	ESA - European Space Agency	<i>[Signature]</i>
Beate	GMINDER	European Commission	<i>[Signature]</i>
Marie-Laure	GOEBBELS	French Navy	<i>[Signature]</i>
Frank	GOERKE	German Federal Police	<i>[Signature]</i>
Markus	GRONBLAD	Swedish Coast Guard	<i>[Signature]</i>
Finn	HANSEN	Danish Fleet	<i>[Signature]</i>
Jan	HAZEN	Customs	<i>[Signature]</i>
Ger	HEGARTY	Irish Coast Guard	<i>[Signature]</i>
Petar	IVANOV	Ministry of Interior	<i>[Signature]</i>
Venetla	KALLIPOLITOU	Hellenic Coast Guard	<i>[Signature]</i>
Fotis	KARAMITSOS	European Commission	<i>[Signature]</i>
Jaakko	KAUKANEN	Finnish Border Guard	<i>[Signature]</i>
Svetlan	KICHIKOV	Ministry Of Interior	<i>[Signature]</i>
Kim	KLIVER	Danish National Police	<i>[Signature]</i>
Christos	KONTOROUCHAS	European Commission	<i>[Signature]</i>

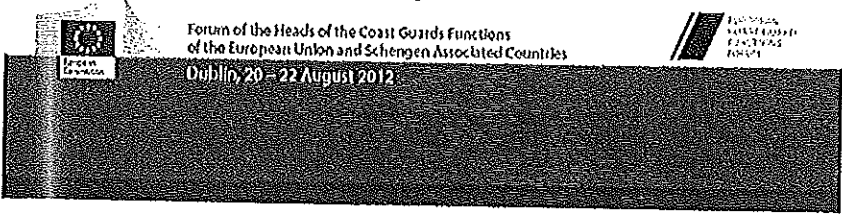
~ ECU (EUROPEAN) Border Force UK

*[Handwritten signature]*





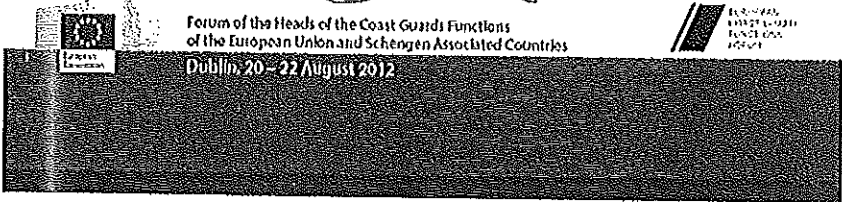
L - t #



First Name	Last Name	Organization	Signature
Diego	FALCIANI	Italian Guardia di Finanza	
Chiappolla	FRANCESCO	Italian Navy	
Jan	GARCEY	Maritime & River Police	
Gylfi	GEIRSSON	Icelandic Coast Guard	
Declan	GEOGHEGAN	Irish Coast Guard	
Amnon	GINATI	ESA - European Space Agency	
Beate	GMINDER	European Commission	
Marie-Laure	GOEBBELS	French Navy	
Frank	GOERRE	German Federal Police	
Merkus	GRONBLAD	Swedish Coast Guard	
Finn	HANSEN	Danish Fleet	
Jan	HAZEN	Customs	
Ger	HEGARTY	Irish Coast Guard	
Petar	IVANOV	Ministry of Interior	
Venelia	KALLIPOLITOU	Hellenic Coast Guard	
Fotis	KARAMITSOS	European Commission	
Jaakko	KAUKANEN	Finnish Border Guard	
Svetlan	KICHIKOV	Ministry Of Interior	
Kim	KLIVER	Danish National Police	
Christos	KONTOROUCHAS	European Commission	
Alexandros	LAGOUROS	Hellenic Coast Guard	
Janis	LAIMINS	State Border Guard	
Georg	LARUSSON	Icelandic Coast Guard	
Olof	LINDEN	World Maritime University	
Rustamas	LIUBAJEVAS	Frontex	
Magnus	LÖNING	Swedish Armed Forces	
Seamus	LYNCH	Office of the Revenue Commissioners	
Petar	LYUBOMIROV IVAI	Bulgarian Border Police	
Graeme	MACFADYEN	Poseldon	



L-7

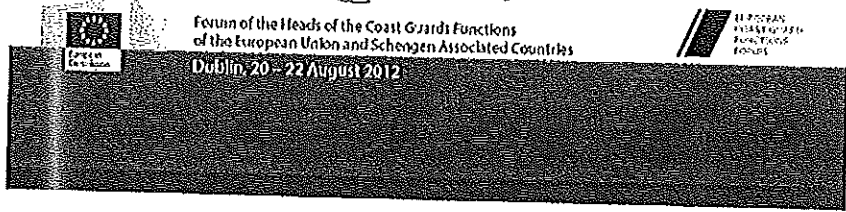


First Name	Last Name	Organization	Signature
Sergej	MAKAROV	State Border Guard	<i>[Signature]</i>
Emanuel	MALLIA	Armed Forces	<i>[Signature]</i>
Nikolaos	MATOULAS	Hellenic Coast Guard	<i>[Signature]</i>
Isto	MATTILA	European Commission	<i>[Signature]</i>
Kyriacos	MAVRI	Port & Marine Police	<i>[Signature]</i>
Roland	MCKIE	Maritime & Coastguard Agency	<i>[Signature]</i>
Judith	MELIN	Swedish Coast Guard	<i>[Signature]</i>
Mark	MELLETT	Irish Naval Service	<i>[Signature]</i>
Aymeric	MICHEL	Secretariat General for the Sea	<i>[Signature]</i>
Claudia	MONALDI		<i>[Signature]</i>
Stephen	MOORE	Irish Coast Guard	<i>[Signature]</i>
Maurice	MULLEN	Department of Transport, Tourism & Sport	<i>[Signature]</i>
Michael	MULQUEEN	Liverpool Hope University	<i>[Signature]</i>
Zydrunas	NESTECKIS	State Border Guard	<i>[Signature]</i>
Therese	NILSSON	Swedish Coast Guard	<i>[Signature]</i>
Luís	NUNES	Guarda Nacional Republicana	<i>[Signature]</i>
Gerard	O'FLYNN	Irish Coast Guard	<i>[Signature]</i>
Allan	OKSMANN	Police & Border Guard Board	<i>[Signature]</i>
Tom	O'MAHONY	Department Of Transport, Tourism And Sport	<i>[Signature]</i>
Niamh	O'ROURKE	Irish Coast Guard	<i>[Signature]</i>
Richard	PARKES	Maritime & Coastguard Agency	<i>[Signature]</i>
Piero	PELLIZZARI	Italian Coast Guard	<i>[Signature]</i>
Marcos	PEREZ-MAYOR	Maritime Service of the Guardia Civil	<i>[Signature]</i>
Cecile	PEROT	Secretariat General for the Sea	<i>[Signature]</i>
David	PERROTT	Border Force	
Klaus	RANDRUP RISVIG	Danish Fleet	
Dirk	REICHENBACH	Havariekommando	
Chris	REYNOLDS	Irish Coast Guard	YES
David	ROBERTSON	Borders Agency	

Capit. Giuseppe TROIANI ITCG Judith Kelly



L-t



Forum of the Heads of the Coast Guards Functions  
of the European Union and Schengen Associated Countries  
Dublin, 20 - 22 August 2012

EU PROGRAM  
MARITIME SAFETY  
POLICE TRAINING  
FORCES

First Name	Last Name	Organization	Signature
Marcos	RODRIGUEZ	Maritime Service Of The Guardia Civil	<i>[Signature]</i>
Patricia	ROMEYRO MASCA	EUSC - European Union Satellite Centre	<i>[Signature]</i>
Samuelo	ROSSI	Ministry of Interior	<i>[Signature]</i>
Bartosz	RUTHIEWICZ	Polish Border Guard	<i>[Signature]</i>
Ismo	SIIKALUOMA	Finnish Border Guard	<i>[Signature]</i>
Brian	SMYTH	Office of the Revenue Commissioners	<i>[Signature]</i>
Vitor	SOUSA	Maritime Authority & Maritime Police	<i>[Signature]</i>
Piotr	STOCKI	Polish Border Guard	<i>[Signature]</i>
Thomas	STRIETHÖRSTER	German Federal Police	<i>[Signature]</i>
Aleksandrs	SUKSINS	State Border Guard	<i>[Signature]</i>
Dan	THORELL	Swedish Coast Guard	<i>[Signature]</i>
Giuseppe	TROINA	Italian Coast Guard	<i>[Signature]</i>
Ekaterina	TSARANOK		<i>[Signature]</i>
Daniel	TÖÜR	Police And Border Guard	<i>[Signature]</i>
Erkki	UITTI	Finnish Border Guard	<i>[Signature]</i>
Edwin	VAN DER POL	Netherlands Coastguard	<i>[Signature]</i>
Maurizio	VOLGARINO	Italian Coast Guard	<i>[Signature]</i>
Georgios	VOUREKAS	Frontex	<i>[Signature]</i>
Christer	WALDEGREN	Swedish Maritime Administration	<i>[Signature]</i>
James	WOOD	EMSA - European Maritime Safety Agency	<i>[Signature]</i>
Cynthia	ZERAFA	Defence Matters Directorate	<i>[Signature]</i>

DAVID MARYLEN IRISH COAST GUARD

BUSTO Spanish Maritime Safety Agency

K. Felc's *[Signature]* Latvian Coast Guard service

BRUCE HANNAH NATIONAL SPACE CENTRE.  
bruce.hannah@nationalspacecentre.eu



**Annex II:  
Finalised  
conference  
programme**







## Agenda and Annotations

Start of plenary meeting: 14:00 h on Monday 20 August 2012  
Expected close of meeting: by 13:30 h on Wednesday 22 August 2012  
Final Document deadline: Monday 13<sup>th</sup> August 2012

### ECGFF PLENARY CONFERENCE – DUBLIN 2012

#### Agenda

**Date:** 20 -22/08/2012

**Venue:** Dublin Castle

**Contact person:** Stephen Moore  
Tel.: + 353 16783454

**Language:** English (no translation available)

Spoken &  
Documents

**Dress** National No1 Uniform (Blue)  
(Uniform shirts with soft epaulettes and ribbons are recommended within the meeting area; cloakroom facilities will be available to hang uniform jackets and to leave your caps)  
or Business suit.  
Limited number of Umbrellas will also be available.

**Chairperson** Chris Reynolds  
Director Irish Coast Guard

Day 1

Reference	Monday 20/08/2012	Time
Gen 1	Registration	14:00 - 14:30
12/1/2	Formal Opening and Welcoming - Mr. Tom O'Mahony, Secretary General of the Department of Transport, Tourism and Sport	14:30 - 14:45
12/1/3	Brief on the work of the ECGFF secretariat to date - Mr. Chris Reynolds, Chair ECGFF.	14:45 - 15:00
12/1/4	The Coast Guard Function at the European scale - Mr. Michel Aymeric, French Secretary General of the Sea	15:00 - 15:30
	Coffee break	15:00 - 15:30
12/1/5.1	<b>Commission Policy with regard to Coast Guard Function</b> Mr. Fotis Karamitsos, Acting Deputy Director-General, DG Mobility and Transport	15:30 - 15:50
12/1/5.2	Ms. Beate Gminder, Head of Unit, DG Maritime Affairs and Fisheries	15:50 - 16:10
12/1/7	1) Discussion of the potential ECGFF Logo - CR	16:10 - 17:00
12/1/7.1	2) Future Chairs - CR	
12/1/6	3) Introduction and first discussion of TOR and Work program 2012 - 2013 for ECGFF Secretariat - CR & GV	
12/1/8	Participation in EU Studies - Rear Admiral Lower Half (ret.) Erkki Uitti, Finnish Border Guard	17:00 - 17:30
Gen 2	Reception onboard Irish Naval Offshore Patrol Vessel L.E. Niamh - buses departs from the Courtyard	17:45 - 19:00
Gen 3	Return to Dublin Castle at 1900. Evening free for those who wish. We have organised a short evening of traditional tunes and singing near the Temple Bar district at the Lord Edward. Escorted by Shane Dillon on foot. Meet at Dublin Castle at 20:00.	20:30 - 21:30

## Day 2

Time	Tuesday 21/08/2012	Reference
<b>Chairperson</b>	<p><b>AM Commodore Mark Mellett PhD DSM</b></p> <p><b>PM Chris Reynolds</b></p>	
09:00 - 09:15	Family photo session – No 1 Uniform in courtyard of Dublin Castle. Please arrive in good time.	Gen4
	<b>Session - Institutions Activity and Work Programmes</b>	
09:15 - 09:35	Brief on Frontex activities since last Conference and work programme for 2013 – Mr. Rustamas Liubajevs, Head of Joint Operations Unit	12/2/1
09:35 - 09:55	Brief on EMSA activities since last Conference and work programme for 2013 – Mr. Leendert Bal, Acting Executive Director	12/2/2
09:55 - 10:15	Brief on EFCA activities 2012 – 2013 – Mr. Antonio Ciccarelli, Head of Section ICT & Mr. Stephen Cederrand, Senior Coordinator of Control Operations	12/2/3
10:15 - 10:30	Brief on EUSC activities 2012 – 2013 – Mr. Adriano Baptista, Head of Operations	12/2/4
10:30 - 10:45	Overview of the ESA SAT-AIS programme – Professor Amnon Ginati, Head of Department	12/2/4.1
10:45 - 11:00	Coffee break	
	<b>Member States Best Practice</b>	
11:00 - 11:30	Maritime safety and security as a driver for innovation and employment – Commodore Mark Mellett, Irish Naval Service	12/2/5
11:30 - 11:50	Coast Guard functional activity in support of national sustainability – Dr. Michael Mulqueen, Associate Professor, Liverpool Hope University	12/2/6
11:50 - 12:10	Law enforcement cooperation and information sharing systems in Ireland – Mr. Brian Smyth, Customs Officers, Office of the Revenue Commissioners	12/2/7
12:10 - 13:00	<p><u>Round table discussion 1: Maritime Security</u></p> <p>(Commissioner Leontin Cezar – Romanian Border Police, Commander Ismo Siikaluoma – Finnish Border Guard, Michael Mulqueen – Liverpool Hope University, Patricia Romeyro – EU Satellite Centre, Georgios Vourekas – Frontex)</p> <p><b>Moderator: Commodore Mark Mellett</b></p>	12/2/8

13:00 - 14:00	Lunch	Reference
14:00 - 14:30	<b>Mass Rescue</b> Presentation on the SAR response during the Costa Concordia tragedy - Captain Giuseppe Troina, Italian Coast Guard	12/2/9
14:30 - 14:45	Practical Coast Guard functions aspects for inspection teams - Mr. Rutkiewicz, Polish Border Guard	12/2/10
14:45 - 15:00	Coast Guard Vessel tracking App - Chris Reynolds, Irish Coast Guard	
15:00 - 15:30	Coffee break	
15:30 - 16:00	Cruise Industry in change - Mr. Robert Ashdown, Technical Director, European Cruise Council	12/2/11
16:00 - 17:00	Round table discussion 2: Maritime Safety (Robert Ashdown - European Cruise Council, Giuseppe Troina Italian Coast Guard, James Wood - EMSA, Peter Dymond - Chief Coastguard HMC, Gylfa Geirsson - Icelandic Coast Guard) <b>Moderator: Michael Mulqueen</b>	12/2/12
17:00 - 17:30	Second discussion of TOR, Logo and Work program 2012 - 2013 for ECGFF Secretariat - Final proposal - Chris Reynolds	12/2/13
17:30 - 18:30	Conference day ends. Secretariat meet on draft conclusions	
19:30 - 21:30	Reception followed by dinner in the Portrait Gallery, Dublin Castle, Dress Business Suit.	Gen 5
21:00 - 22:00	Address by Brian O'Driscoll voted as Irelands greatest ever sportsman and Captain of the Lions and Irelands Rugby Team on leadership under stress. Opportunity for photographs.	

### Day 3

Time	Wednesday 22/08/2012	Reference
	<b>Member States Best Practice</b>	
09:00 – 09:30	Best practice in reinforcing areas of cooperation and information exchange – Captain Alexandros Lagouros, Director of the Marine Environment Protection Directorate, Hellenic Coast Guard	12/3/1
09:30 – 10:00	Oil Spill Dispersants, do recent findings from the Gulf of Mexico change our views? – Professor Olof Linden, World Maritime University Sweden	12/3/2
10:00 – 10:30	Med VTMIS system – Captain Piero Pellizzari, Italian Coast Guard	12/3/3
10:30 – 11:00	Coffee break	
11:00 – 11:30	Maritime Safety and Security in the Black Sea – Police Chief Commissioner Leontin Cezar, Romanian Border Police	12/3/4
11:30 – 12:15	Conclusions and decisions – Chris Reynolds	Conclusions
12:15 – 12:20	Handover of Chair of the ECGFF to Greece.	12/3/5
12:20 – 12:30	Address by new Chair, Vice Admiral Dimitrios Bantias, Commandant of the Hellenic Coast Guard	12/3/6
12:30	Conference concludes.	
12:30 – 13:30	Optional Lunch	

Activities in Dublin: <http://www.heritageweek.ie/index.php/whats-on/event-search>

Dublin tall Ships Race 2012

Conference Web site: <http://www.amiando.com/ECGFFconference2012.html/>

Conference Organiser:

GOPA-Cartermill

Rue de Trèves 45, 1040 Brussels

Tel: +32 (0)2 280 1737

Fax: +32 (0)2 280 1912



**Annex III: Lists  
of participants  
for inclusion in  
participant pack**







### List of Participants

Country	First Name	Last Name	Organization
Belgium	Robert	ASHDOWN	European Cruise Council
Belgium	Jan	GARCET	Maritime & River Police
Bulgaria	Petar	IVANOV	Ministry of Interior
Bulgaria	Svellan	KICHIKOV	Ministry Of Interior
Bulgaria	Petar	LYUBOMIROV IVANOV	Bulgarian Border Police
Cyprus	Theocharis	CHRISTODOULOU	Port & Marine Police
Cyprus	Kyriacos	MAVRI	Port & Marine Police
Denmark	Per	ERTLOEV HANSEN	Admiral Danish Fleet
Denmark	Finn	HANSEN	Danish Fleet
Denmark	Kim	KLIVER	Danish National Police
Denmark	Klaus	RANDRUP RISVIG RASMUSSEN	Danish Fleet
Estonia	Allan	OKSMANN	Police & Border Guard Board
Estonia	Danel	TÜÜR	Police And Border Guard
European Institution	John	BURKE	European Commission
European Institution	Beate	GMINDER	European Commission
European Institution	Fotis	KARAMITSOS	European Commission
European Institution	Christos	KONTOROUCHAS	European Commission
European Institution	Isto	MATTILA	European Commission
Finland	Jaakko	KAUKANEN	Finnish Border Guard
Finland	Ismo	SIIKALUOMA	Finnish Border Guard
Finland	Erkki	UITTI	Finnish Border Guard
France	Jean-Marie	DIONET	Customs Coastguards for the Channel/North Sea
France	Marie-Laure	GOEBBELS	French Navy
France	Graeme	MACFADYEN	Poseldon
France	Aymeric	MICHEL	Secretariat General for the Sea
France	Cecile	PEROT	Secretariat General for the Sea
Germany	Frank	GOERKE	German Federal Police
Germany	Dirk	REICHENBACH	Havariekommando
Germany	Thomas	STRIETHÖRSTER	German Federal Police
Greece	Dimitrios	BANTIAS	Hellenic Coast Guard
Greece	Venetia	KALLIPOLITOU	Hellenic Coast Guard
Greece	Alexandros	LAGOUROS	Hellenic Coast Guard
Greece	Nikolaos	MATOULAS	Hellenic Coast Guard
Iceland	Gylfi	GEIRSSON	Icelandic Coast Guard
Iceland	Georg	LARUSSON	Icelandic Coast Guard
Ireland	Hugh	BARRY	Irish Coast Guard
Ireland	Anthony	BUCKLEY	Office of the Revenue Commissioners
Ireland	Eugene	CLONAN	Irish Coast Guard





Country	First Name	Last Name	Organization
Ireland	Sean	COSGROVE	Office of the Revenue Commissioners
Ireland	Ciara	DELANEY	Permanent Representation of Ireland to The EU
Ireland	Shane Cormac	DILLON	Irish Coast Guard
Ireland	Declan	GEOGHEGAN	Irish Coast Guard
Ireland	Ger	HEGARTY	Irish Coast Guard
Ireland	Seamus	LYNCH	Office of the Revenue Commissioners
Ireland	Mark	MELLETT	Irish Naval Service
Ireland	Stephen	MOORE	Irish Coast Guard
Ireland	Maurice	MULLEN	Department of Transport, Tourism & Sport
Ireland	Gerard	O'FLYNN	Irish Coast Guard
Ireland	Tom	O'MAHONY	Department Of Transport, Tourism And Sport
Ireland	Niamh	O'ROURKE	Irish Coast Guard
Ireland	Chris	REYNOLDS	Irish Coast Guard
Ireland	Brian	SMYTH	Office of the Revenue Commissioners
Italy	Pierluigi	CACIOPPO	Italian Coast Guard
Italy	Gordon	CAMPBELL	ESA - European Space Agency
Italy	Diego	FALCIANI	Italian Guardia di Finanza
Italy	Chiappetta	FRANCESCO	Italian Navy
Italy	Amnon	GINATI	ESA - European Space Agency
Italy	Piero	PELLIZZARI	Italian Coast Guard
Italy	Samuele	ROSSI	Ministry of Interior
Italy	Giuseppe	TROINA	Italian Coast Guard
Italy	Maurizio	VOLGARINO	Italian Coast Guard
Latvia	Janis	LAIMINS	State Border Guard
Latvia	Aleksandrs	SUKSINS	State Border Guard
Lithuania	Sergej	MAKAROV	State Border Guard
Lithuania	Zydrunas	NESTECKIS	State Border Guard
Malta	Wallace	CAMILLERI	Armed Forces
Malta	Ian	CILIA PISANI	Office of the Prime Minister
Malta	Emanuel	MALLIA	Armed Forces
Malta	Cynthia	ZERAFKA	Defence Matters Directorate
Netherlands	Jan	HAZEN	Customs
Netherlands	Edwin	VAN DER POL	Netherlands Coastguard
Poland	Rustamas	LIUBAJEVAS	Frontex
Poland	Bartosz	RUTHIEWICZ	Polish Border Guard
Poland	Piotr	STOCKI	Polish Border Guard
Poland	Georgios	VOUREKAS	Frontex
Portugal	Leendert	BAL	EMSA - European Maritime Safety Agency





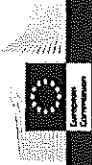
Country	First Name	Last Name	Organization
Portugal	Taclano	CORREIA	Guarda Nacional Republicana
Portugal	Luís	NUNES	Guarda Nacional Republicana
Portugal	Vitor	SOUSA	Maritime Authority & Maritime Police
Portugal	James	WOOD	EMSA - European Maritime Safety Agency
Romania	Leontin	CEZAR	Romanian Coast Guard
Romania	Tomita	DOGARU	Romanian Border Police
Spain	Fernando	ÁLVAREZ BLANCO	Spanish Navy
Spain	Adriano	BAPTISTA	EUSC - European Union Satellite Centre
Spain	Stephen	CEDERRAND	European Fisheries Control Agency
Spain	Antonio	CICCARELLI	European Fisheries Control Agency
Spain	Jose Antonio	CIUDAD CARMELO	Maritime Service of the Guardia Civil
Spain	Marcos	PEREZ-MAYOR	Maritime Service of the Guardia Civil
Spain	Marcos	RODRIGUEZ	Maritime Service Of The Guardia Civil
Spain	Patricia	ROMEYRO MASCARENHAS	EUSC - European Union Satellite Centre
Sweden	Pernilla	BERGSTEDT	Swedish Transport Agency
Sweden	Markus	GRONBLAD	Swedish Coast Guard
Sweden	Olof	LINDEN	World Maritime University
Sweden	Magnus	LÜNING	Swedish Armed Forces
Sweden	Judith	MELIN	Swedish Coast Guard
Sweden	Therese	NILSSON	Swedish Coast Guard
Sweden	Dan	THORELL	Swedish Coast Guard
Sweden	Christer	WALDEGREN	Swedish Maritime Administration
United Kingdom	Rod	CAPPELL	Poseidon
United Kingdom	Peter	DYMOND	Maritime & Coastguard Agency
United Kingdom	Roland	MCKIE	Maritime & Coastguard Agency
United Kingdom	Michael	MULQUEEN	Liverpool Hope University
United Kingdom	Richard	PARKES	Maritime & Coastguard Agency
United Kingdom	David	PERROTT	Border Force
United Kingdom	David	ROBERTSON	Borders Agency
Organizer	Claudia	MONALDI	
Organizer	Ekaterina	TSARANOK	



**Annex IV:  
Effective list  
of participants**

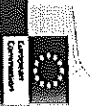






List of Participants

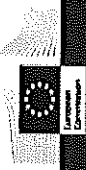
Country	First Name	Last Name	Organization	E-mail address	Profile
Belgium	Robert	ASHDOWN	European Cruise Council	robert.ashdown@cruiseCouncil.eu	Speaker
European Institution	Leendert	BAL	EMSA - European Maritime Safety Agency	leendert.bal@emsa.europa.eu	Speaker
Greece	Dimitrios	BANTIAS	Hellenic Coast Guard	ddoe@hcg.gr	Attendee
European Institution	Adriano	BAPTISTA	EUSC - European Union Satellite Centre	adriano.baptista@eusc.europa.eu	Speaker
Ireland	Hugh	BARRY	Irish Coast Guard	hughbarry@cttas.ie	Attendee
Sweden	Pernilla	BERGSTEDT	Swedish Transport Agency	Pernilla.Bergstedt@transportstyrelsen.se	Attendee
Ireland	Anthony	BUCKLEY	Office of the Revenue Commissioners	tony.buckley@revenue.ie	Attendee
European Institution	John	BURKE	European Commission	John.Burke@ec.europa.eu	Attendee
Spain	Alejandro	BUSTO	Maritime safety agency	alejandrob@sasemar.es	Attendee
Italy	Pierluigi	CACIOPPO	Italian Coast Guard	uaati@mit.gov.it	Attendee
Malta	Wallace	CAMILLERI	Armed Forces	wallace.camilleri@gov.mt	Attendee
European Institution	Gordon	CAMPBELL	ESA - European Space Agency	Gordon.Campbell@esa.int	Attendee
United Kingdom	Rod	CAPPELL	Poseidon	et@gopa-cartermill.com	Attendee
European Institution	Stephen	CEDERRAND	European Fisheries Control Agency	stephen.cederrand@efca.europa.eu	Speaker
Romania	Leontin	CEZAR	Romanian Coast Guard	leontin_vezar@yahoo.com	Speaker
Cyprus	Theocharis	CHRISTODOULOU	Port & Marine Police	tchristodoulou@police.gov.cy	Attendee
European Institution	Antonio	CICCARELLI	European Fisheries Control Agency	antonio.ciccarelli@efca.europa.eu	Speaker
Malta	Ian	CILIA PISANI	Office of the Prime Minister	ian.cilia-pisani@gov.mt	Attendee
Spain	Jose Antonio	CIUDAD CARMELO	Maritime Service of the Guardia Civil	maritimoint@guardiacivil.org	Attendee
Ireland	Eugene	CLONAN	Irish Coast Guard	eugeneclonan@cttas.ie	Attendee
Portugal	Taciano	CORREIA	Guarda Nacional Republicana	correia.tat@gnr.pt	Attendee
Ireland	Ciara	DELANEY	Permanent Representation of Ireland to The EU	ciara.delaney@dfa.ie	Attendee



Forum of the Heads of the Coast Guards Functions  
of the European Union and Schengen Associated Countries  
Dublin, 20 – 22 August 2012



Country/	First Name	Last Name	Organization	Email address	Profile
Ireland	Shane Cormac	DILLON	Irish Coast Guard	shanedillon@dtas.ie	Attendee
France	Jean-Marie	DIONET	Customs Coastguards for the Chennel/North Sea	jean-marie.dionet@douane.finances.gouv.fr	Attendee
Romania	Tomita	DOGARU	Romanian Border Police	tomita.dogaru@mai.gov.ro	Attendee
United Kingdom	Peter	DYMOND	Maritime & Coastguard Agency	peter_dymond@mca.gov.uk	Speaker
Denmark	Per	ERTLOEV HANSEN	Danish Fleet	sok-ob041@mil.dk	Attendee
Italy	Diego	FALCIANI	Italian Guardia di Finanza	Falciani.Diego@gdf.it	Attendee
Italy	Chiappetta	FRANCESCO	Italian Navy	francesco.chiappetta@marina.difesa.it	Attendee
Belgium	Jan	GARCEI	Maritime & River Police	jan.garcei@telenet.be	Attendee
Iceland	Gyfi	GEIRSSON	Icelandic Coast Guard	steinvor@hgs.is	Speaker
Ireland	Declan	GEOGHEGAN	Irish Coast Guard	declangeoghegan@dtas.ie	Attendee
European Institution	Amnon	GINATI	ESA - European Space Agency		Speaker
European Institution	Beate	GMINDER	European Commission	beate.gminder@ec.europa.eu	Speaker
France	Marie-Laure	GOEBBELS	French Navy		Attendee
Germany	Frank	GOERKE	German Federal Police	frank.goerke@polizei.bund.de	Attendee
Sweden	Markus	GRONBLAD	Swedish Coast Guard	markus.gronblad@coastguard.se	Attendee
European Institution	Bruce	HANNAH	National Space Centre	bruce.hannah@nationalspacecentre.eu	Attendee
Denmark	Finn	HANSEN	Danish Fleet	sok-ob041@mil.dk	Attendee
Netherlands	Jan	HAZEN	Customs	j.hazen@kustwacht.nl	Attendee
Ireland	Ger	HEGARTY	Irish Coast Guard	gerhegarty@transport.ie	Attendee
Bulgaria	Petar	IVANOV	Ministry of Interior	pbsburgas@mbcx.contact.bg	Attendee
Greece	Veneta	KALLIPOLITOU	Hellenic Coast Guard	ddoe@hcg.gr	Attendee
European Institution	Fotis	KARAMITSOS	European Commission	fofis.karamitsos@ec.europa.eu	Speaker
Finland	Jaakko	KAUKANEN	Finnish Border Guard	ajfa.hyvainen@raja.fi	Attendee



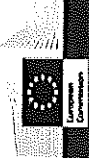
Country	First Name	Last Name	Organization	E-mail address	Profile
Bulgaria	Svetlan	KICHIKOV	Ministry Of Interior	rbsburgas@mbox.contact.bg	Attendee
Denmark	Kim	KLIVER	Danish National Police	sok-ob041@mil.dk	Attendee
European Institution	Christos	KONTOROUCHAS	European Commission	christos.kontorouchas@ec.europa.eu	Attendee
Greece	Alexandros	LAGOUROS	Hellenic Coast Guard	ddoee@hcg.gr	Speaker
Latvia	Janis	LAIMINS	State Border Guard	janis.laimins@rs.gov.lv	Attendee
Iceland	Georg	LARUSSON	Icelandic Coast Guard	steinvor@lhg.is	Attendee
Sweden	Olof	LINDEN	World Maritime University	ol@wrmu.se	Speaker
European Institution	Rustamas	LIUBAJEVAS	Frontex	rustamas.liubajevas@frontex.europa.eu	Speaker
Sweden	Magnus	LÜNING	Swedish Armed Forces	magnus.luning@mil.se	Attendee
Ireland	Seamus	LYNCH	Office of the Revenue Commissioners	seamus.lynch@revenue.ie	Attendee
France	Graeme	MACFADYEN	Poseidon	et@gopa-cartermill.com	Attendee
Lithuania	Sergej	MAKAROV	State Border Guard	sergej.makarov@vsat.vrm.lt	Attendee
Malta	Emanuel	MALLIA	Armed Forces	emanuelmallia@gov.mt	Attendee
Greece	Nikolaos	MATOULAS	Hellenic Coast Guard	ddoee@hcg.gr	Attendee
European Institution	Isto	MATTILA	European Commission	isto.mattila@ec.europa.eu	Attendee
Cyprus	Kyriacos	MAVRI	Port & Marine Police	kmavri@police.gov.cy	Attendee
United Kingdom	Roland	MCKIE	Maritime & Coastguard Agency	Roly.McKie@mca.gov.uk	Attendee
Ireland	David	MCMYLEN	Coast Guard		Attendee
Sweden	Judith	MELIN	Swedish Coast Guard	judith.melin@coastguard.se	Attendee
Ireland	Mark	MELLETT	Irish Naval Service	ger.mcloughlin@defenceforces.ie	Speaker
France	Aymeric	MICHEL	Secretariat General for the Sea	sindy.bernier@pjm.gouv.fr	Speaker
Organizer	Claudia	MONALDI			Attendee
Ireland	Stephen	MOORE	Irish Coast Guard	stephenmoore@ditas.ie	Attendee
Ireland	Maurice	MULLEN	Department of Transport, Tourism & Sport	mauricemullen@ditas.ie	Attendee
United Kingdom	Michael	MULQUEEN	Liverpool Hope University	mulquem@hope.ac.uk	Speaker



Forum of the Heads of the Coast Guards Functions  
of the European Union and Schengen Associated Countries  
Dublin, 20 – 22 August 2012



Country	First Name	Last Name	Organization	E-mail address	Profile
Lithuania	Zydrunas	NESTECKIS	State Border Guard	zydrunas.nestekis@vsat.vrm.lt	Attendee
Portugal	Luis	NUÑES	Guarda Nacional Republicana	nunes_lft@gnr.pt	Attendee
Ireland	Gerard	O'FLYNN	Irish Coast Guard	gerardoflynn@dtas.ie	Attendee
Estonia	Allan	OKSMANN	Police & Border Guard Board	allan.oksmann@politsei.ee	Attendee
Ireland	Tom	OMAHONY	Department of Transport, Tourism & Sport	tomomahony@dtas.ie	Speaker
Ireland	Niamh	OROURKE	Irish Coast Guard	niamhorourke@dtas.ie	Attendee
United Kingdom	Richard	PARKES	Maritime & Coastguard Agency	richard.parkes@mcga.gov.uk	Attendee
Italy	Piero	PELLIZZARI	Italian Coast Guard	piero.pellizzari@mit.gov.it	Speaker
Spain	Marcos	PEREZ-MAYOR	Maritime Service of the Guardia Civil	maritimoint@guardiacivil.org	Attendee
France	Cecile	PEROT	Secretariat General for the Sea	cecile.perot@gm.gouv.fr	Attendee
United Kingdom	Neil	PERROTT	Border Force	ChrisReynolds@dtas.ie	Speaker
Ireland	Chris	REYNOLDS	Irish Coast Guard	ChrisReynolds@dtas.ie	Speaker
European Institution	Patricia	ROMEYRO MASCARENHAS	EUSC - European Union Satellite Centre	Patricia.RomeyroMascarenhas@satcen.europa.eu	Speaker
Italy	Samuele	ROSSI	Ministry of Interior	samuele.rossi@polizadistato.it	Attendee
Poland	Bartosz	RUTHLEWICZ	Polish Border Guard	ncc.poland@strazgraniczna.pl	Speaker
Finland	Ismo	SIKKALUOMA	Finnish Border Guard	ismo.sikkaluoma@raja.fi	Speaker
Ireland	Brian	SMYTH	Office of the Revenue Commissioners	brian.smyth2@revenue.ie	Speaker
Portugal	Vitor	SOUZA	Maritime Authority & Maritime Police	dgam.subdirector@marinha.pt	Attendee
Poland	Piotr	STOCKI	Polish Border Guard	ncc.poland@strazgraniczna.pl	Attendee
Germany	Thomas	STRIETHÖRSTER	German Federal Police	thomas.striethorster@polizei.bund.de	Attendee
Latvia	Aleksandrs	SUKSINS	State Border Guard	aleksandrs.suksins@rs.gov.lv	Attendee
Sweden	Dan	THORELL	Swedish Coast Guard	dan.thorell@coastguard.se	Attendee
Italy	Giuseppe	TROINA	Italian Coast Guard	giuseppe.troina@mit.gov.it	Speaker



Forum of the Heads of the Coast Guards Functions  
of the European Union and Schengen-Associated Countries  
Dublin, 20 – 22 August 2012



Country	First Name	Last Name	Organization	E-mail address	Profile
Organizer	Ekaterina	TSARANOK			Attendee
Estonia	Danel	TÜÜR	Police And Border Guard	danel.tyrt@politseel.ee	Attendee
Finland	Erkki	UETTI	Finnish Border Guard	erkki.uitti@wmail.fi	Speaker
Netherlands	Edwin	VAN DER POL	Netherlands Coastguard	rena.dieterman@klpd.politie.nl	Attendee
Italy	Maurizio	VOLGARINO	Italian Coast Guard	maurizio.volgarino@mit.gov.it	Attendee
European Institution	Georgios	VOUREKAS	Frontex	georgios.vourekas@frontex.europa.eu	Speaker
Sweden	Christer	WALDEGREN	Swedish Maritime Administration	Christer.Waldegren@Sjofartsverket.se	Attendee
European Institution	James	WOOD	EMSA - European Maritime Safety Agency	james.wood@emsa.europa.eu	Speaker
Lithuania	Kaspars	Zeļcs	Coast Guard Service	Kaspars.Zelcs@mil.lv	Attendee
Malta	Cynthia	ZERAFA	Defence Matters Directorate	cynthia.zerata@gov.mt	Attendee



**Annex V:  
E-mails containing  
practical  
information for  
participants and  
paid speakers**





Dear Speaker,

The Forum of the Heads of the Coast Guards Functions of the European Union and Schengen Associated Countries is approaching and we would like to give you further details concerning this event.

### **ACCOMMODATION:**

A room has been booked for you at:

#### **Jurys Inn Christchurch**

Christchurch Place,

Dublin, 8

Tel: +353 1 454 0000

[http://dublinhotels.jurysinns.com/jurysinn\\_christchurch](http://dublinhotels.jurysinns.com/jurysinn_christchurch)

### **TRAVEL:**

For those speakers that have requested travel arrangements, tickets were issued and sent by e-mail. If for any reason you have not received your ticket or lost it or should you notice an error in your first name or last name, please let us know as soon as possible at [ECGFFconference2012@gopa-cartermill.com](mailto:ECGFFconference2012@gopa-cartermill.com) or on +3222861981.

### **TRANSFER:**

The detailed map and transfer guidelines are attached to this e-mail.

### **VENUE:**

The venue Dublin Castle is situated at a walking distance from Jurys Inn Christchurch Hotel. Please see the detailed map with directions attached to this e-mail.

#### **Dublin Castle**

Dame Street

Dublin 2

Ireland

<http://www.dublincastle.ie/>

### **REGISTRATION:**

Monday, 20 August, from 14:00 to 14:30

**PLEASE NOTE THAT IT IS COMPULSORY TO REGISTER AND SIGN THE LIST OF ATTENDANCE**

Please find attached the final version of the programme.

Please note that the conference and meeting will be in English only.

### **RECEPTION, 20 August:**

You are cordially invited to attend reception that will take place as of 17.45 on board Irish Naval Offshore Patrol Vessel L.E. Niamh.

A bus transfer to the vessel will be organized from the Dublin Castle. Return to Dublin Castle is at 19:00.

## **EVENING PROGRAMME, 20 August**

An evening programme will be organized for those who wish at the Lord Edward. Escorted by Shane Dillon on foot. Meet point: Dublin Castle, at 20:00.

## **RECEPTION & DINNER, 21 August:**

You are cordially invited to attend reception followed by dinner in the Portrait Gallery of the Dublin Castle. Dress code: Business Suit.

We hope to have provided all the information you need. Please do not hesitate to contact us, should you require any additional information.

We wish you a safe journey and look forward to meeting you in Dublin.

Kind regards,

**Your event organiser**

Your Event Organizer  
GOPA-Cartermill S.A.  
Rue de Trèves, 45  
1040 Brussels  
+32.2.286.19.81  
[ECGFFconference2012@gopa-cartermill.com](mailto:ECGFFconference2012@gopa-cartermill.com)

Dear Participant,

The Forum of the Heads of the Coast Guards Functions of the European Union and Schengen Associated Countries is approaching and we would like to give you further details concerning this event.

**ACCOMMODATION:**

You have been requested to make your own booking.

**TRAVEL:**

You have been requested to make your own travel arrangements.

**TRANSFER:**

The detailed map and transfer guidelines are attached to this e-mail.

**VENUE:**

The venue Dublin Castle is situated at a walking distance from Jurys Inn Christchurch Hotel. Please see the detailed map with directions attached to this e-mail.

**Dublin Castle**

Dame Street

Dublin 2

Ireland

<http://www.dublincastle.ie/>

**REGISTRATION:**

Monday, 20 August, from 14:00 to 14:30

**PLEASE NOTE THAT IT IS COMPULSORY TO REGISTER AND SIGN THE LIST OF ATTENDANCE**

Please find attached the final version of the programme.

Please note that the conference and meeting will be in English only.

**RECEPTION, 20 August:**

You are cordially invited to attend reception that will take place as of 17.45 on board Irish Naval Offshore Patrol Vessel L.E. Niamh.

A bus transfer to the vessel will be organized from the Dublin Castle. Return to Dublin Castle is at 19:00.

**EVENING PROGRAMME, 20 August**

An evening programme will be organized for those who wish at the Lord Edward. Escorted by Shane Dillon on foot. Meet point: Dublin Castle, at 20:00.

**RECEPTION & DINNER, 21 August:**

You are cordially invited to attend reception followed by dinner in the Portrait Gallery of the Dublin Castle. Dress code: Business Suit.

We hope to have provided all the information you need. Please do not hesitate to contact us, should you require any additional information.

We wish you a safe journey and look forward to meeting you in Dublin.

Kind regards,

**Your event organiser**

Your Event Organizer

GOPA-Cartermill S.A.

Rue de Trèves, 45

1040 Brussels

+32.2.286.19.81

[ECGFFconference2012@gopa-cartermill.com](mailto:ECGFFconference2012@gopa-cartermill.com)

**Annex VI:  
Approval for  
the higher  
ticket prices**



## Tsaranok, Ekaterina

---

**From:** Lucie.BERGER@ec.europa.eu  
**Sent:** 01 August 2012 13:48  
**To:** Tsaranok, Ekaterina  
**Subject:** RE: Flights for speakers

Dear Ekaterina,

Please note that we agree with the higher price than planned in the budget.  
Thank you.

Best regards,

*Lucie*

---

**From:** Tsaranok, Ekaterina [mailto:[etsaranok@gopa-cartermill.com](mailto:etsaranok@gopa-cartermill.com)]  
**Sent:** Wednesday, August 01, 2012 12:14 PM  
**To:** BERGER Lucie (MARE)  
**Subject:** FW: Flights for speakers

Dear Lucie,

The same situation is with the following speakers:

TROINA/GIUSEPPE MR / PELLIZARI/PIERO MR

EI 403 K 19AUG FCO DUB 1210 1425  
EI 406 M 23AUG DUB FCO 1545 1945

737.20EUR

However, if you go to the budget line Comment, it says that the budget will be adopted once the country of origin is known. I hope it should not be a problem, because the offer I send to you is the best price category we could find.

Regards,  
Katya

**Ekaterina Tsaranok**  
e-mail: [etsaranok@gopa-cartermill.com](mailto:etsaranok@gopa-cartermill.com)  
Tel: +32.(0)2.286.19.81

GOPA-Cartermill S.A.  
Rue de Trèves, 45  
1040 Brussels, Belgium  
Tel: +32.(0)2.80. 17.37 Fax: +32.(0)2.80.19.12  
[www.gopa-cartermill.com](http://www.gopa-cartermill.com)

---

**From:** Tsaranok, Ekaterina  
**Sent:** 01 August 2012 10:58  
**To:** [Lucie.BERGER@ec.europa.eu](mailto:Lucie.BERGER@ec.europa.eu)  
**Subject:** Flights for speakers

Dear Lucie,

I hope you are keeping fine.

I would like to ask you for an advice regarding the travel arrangements for the speaker Mr LAGOUROS. As you see below, we found a flight that corresponds to his preferred schedule. However, the price of the ticket is above the sum indicated in the budget.

LAGOUROS/ALEXANDROS MR

BA 641 Y 19AUG ATHLHR 1450 1640  
BA5979 N 19AUG LHRDUB 2010 2125

BA5978 O 22AUG DUBLHR 1800 1915  
BA 634 N 22AUG LHRATH 2100 0230+1

OPTION TAKEN ONLY VALID TODAY  
982.94EUR

We can suggest a cheaper option. But then he will have to leave straight after his speech (he is a panellist at 9:00 – 9:30 on 23 Aug) and will not be available for Q&A.

SK 778 E 19AUG ATHCPH 1320 1540  
SK2537 E 19AUG CPHDUB 1650 1805  
LX 401 S 22AUG DUBZRH 1115 1425  
LX1842 S 22AUG ZRHATH 2035 0010+1

CHEAPER BUT NOT AFTER 3.30PM

OPTION TAKEN AND VALID TILL 2AUG

664.23EUR

Is it possible to use the contingency money to cover the first option which allows Mr LAGOUROS to be present during the whole panel on 23 Aug?

Regards,

Ekaterina Tsaranok  
e-mail: [etsaranok@gopa-cartermill.com](mailto:etsaranok@gopa-cartermill.com)  
Tel: +32.(0)2.286.19.81

GOPA-Cartermill S.A.  
Rue de Trèves, 45  
1040 Brussels, Belgium  
Tel: +32.(0)2.80. 17.37 Fax: +32.(0)2.80.19.12  
[www.gopa-cartermill.com](http://www.gopa-cartermill.com)



## Tsaranok, Ekaterina

---

**From:** Lucie.BERGER@ec.europa.eu  
**Sent:** 01 August 2012 13:49  
**To:** Tsaranok, Ekaterina  
**Subject:** RE: Flights for speakers

Dear Ekaterina,

Please note that we agree with the higher price than planned in the budget.  
The speakers need to stay for Q&A, otherwise, there is no point of them coming, in a way...

Thank you.

Best regards,

*Lucie*

---

**From:** Tsaranok, Ekaterina [<mailto:etsaranok@gopa-cartermill.com>]  
**Sent:** Wednesday, August 01, 2012 10:57 AM  
**To:** BERGER Lucie (MARE)  
**Subject:** Flights for speakers

Dear Lucie,

I hope you are keeping fine.

I would like to ask you for an advice regarding the travel arrangements for the speaker Mr LAGOUROS. As you see below, we found a flight that corresponds to his preferred schedule. However, the price of the ticket is above the sum indicated in the budget.

LAGOUROS/ALEXANDROS MR

BA 641 Y 19AUG ATHLHR 1450 1640  
BA5979 N 19AUG LHRDUB 2010 2125

BA5978 O 22AUG DUBLHR 1800 1915  
BA 634 N 22AUG LHRATH 2100 0230+1

OPTION TAKEN ONLY VALID TODAY  
982.94EUR

We can suggest a cheaper option. But then he will have to leave straight after his speech (he is a panellist at 9:00 – 9:30 on 23 Aug) and will not be available for Q&A.

SK 778 E 19AUG ATHCPH 1320 1540  
SK2537 E 19AUG CPHDUB 1650 1805  
LX 401 S 22AUG DUBZRH 1115 1425  
LX1842 S 22AUG ZRHATH 2035 0010+1

CHEAPER BUT NOT AFTER 3.30PM

OPTION TAKEN AND VALID TILL 2AUG

664.23EUR

Is it possible to use the contingency money to cover the first option which allows Mr LAGOUROS to be present during the whole panel on 23 Aug?

Regards,

**Ekaterina Tsaranok**  
e-mail: [etsaranok@gopa-cartermill.com](mailto:etsaranok@gopa-cartermill.com)  
Tel: +32.(0)2.286.19.81

GOPA-Cartermill S.A.  
Rue de Trèves, 45  
1040 Brussels, Belgium  
Tel: +32.(0)2.80. 17.37 Fax: +32.(0)2.80.19.12  
[www.gopa-cartermill.com](http://www.gopa-cartermill.com)



**INVOICE**

BTS Travel Brussels  
 Avenue de Tervueren 412 b6  
 1150 Bruxelles  
 License: A5722  
 File handled by: Surinx Nadine  
 E-mail:nadine@btstravel.be

GOPA CARTERMILL S.A.  
 RUE DE TRÈVES, 45  
 1040 BRUXELLES  
 BELGIUM

7 AOUT 2012

File N°: 11003814/NSU      Invoice N°: I 1104708      Date:03/08/2012      Client N°: 058122      VAT N°: BE0462.293.288

Description		Quantity	VAT	Unit amount	Amount
<b>Air ticket</b>					
<u>IATA / BSP - Ticket: 2256388997 From 20/08/2012 To 22/08/2012</u>					
Passenger: REICHENBACH/D MR					
Destination: DUBLIN					
Air ticket		1	0.00%	288,00	288,00 EUR
Air ticket tax		1	0.00%	104,01	104,01 EUR
EI 0393 HAMBURG DUBLIN 20/08/2012 10:30 11:30					
EI 0392 DUBLIN HAMBURG 22/08/2012 06:50 09:50					
<b>Sub Total</b>					<b>392,01 EUR</b>
<b>Total: Air ticket</b>					<b>392,01 EUR</b>

Payment delay: 03/08/2012

<b>Price:</b>	<b>392,01 EUR</b>
<b>V.A.T.:</b>	<b>0.00 EUR</b>
<b>Total</b>	<b>392,01 EUR</b>
<b>To Pay</b>	<b>392,01 EUR</b>

Please indicate the following communication in your bank transfer: +++012/1104/70814+++

Payer (Mr.)	VAT / BC	Going to
	FR	FR
Initials	VB	
Date		
Signature		







**INVOICE**

BTS Travel Brussels  
 Avenue de Tervueren 412 b6  
 1150 Bruxelles  
 License: A5722  
 File handled by: Surinx Nadine  
 E-mail:nadine@btstravel.be

GOPA CARTERMILL S.A.  
 RUE DE TRÈVES, 45  
 1040 BRUXELLES  
 BELGIUM

- 7 AOUT 2012

File N°: 11003828/NSU      Invoice N°: I 1104717      Date:03/08/2012      Client N°: 058122      VAT N°: BE0462.293.288

Description				Total
<b>Air ticket</b>				
<u>TA / BSP - Ticket: 2256464873 From 21/08/2012 To 22/08/2012</u>				
Passenger: LINDEN/O MR				
Destination: DUBLIN				
Air ticket	1	0.00%	415,80	415,80 EUR
Air ticket tax	1	0.00%	81,88	81,88 EUR
SK 2537 COPENHAGEN DUBLIN 21/08/2012 16:50 18:05				
SK 2538 DUBLIN COPENHAGEN 22/08/2012 18:50 22:00				
Sub Total				497,68 EUR
<b>Total: Air ticket</b>				<b>497,68 EUR</b>

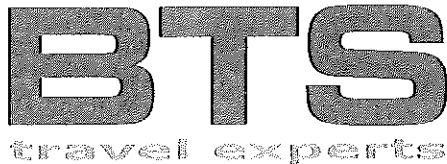
Payment delay: 03/08/2012

Price:	497,68 EUR
V.A.T.:	0.00 EUR
<b>Total</b>	<b>497,68 EUR</b>
To Pay	497,68 EUR

*Please indicate the following communication in your bank transfer: +++012/1104/71723+++*

Propriétaire	N° de compte	Banque
Initiale	VB	
Date		
Signature		





**INVOICE**

*288*  
COMPTABILISÉ LE 22 SEP. 2012

BTS Travel Brussels  
Avenue de Tervueren 412 b6  
1150 Bruxelles  
License: A5722  
File handled by: Surinx Nadine  
E-mail: nadine@btstravel.be

GOPA CARTERMILL S.A.  
RUE DE TRÈVES, 45  
1040 BRUXELLES  
BELGIUM

- 7 AOUT 2012

*Payé le 14 SEP. 2012*

File N°: 11003822/NSU      Invoice N°: I 1104718      Date: 03/08/2012      Client N°: 058122      VAT N°: BE0462.293.288

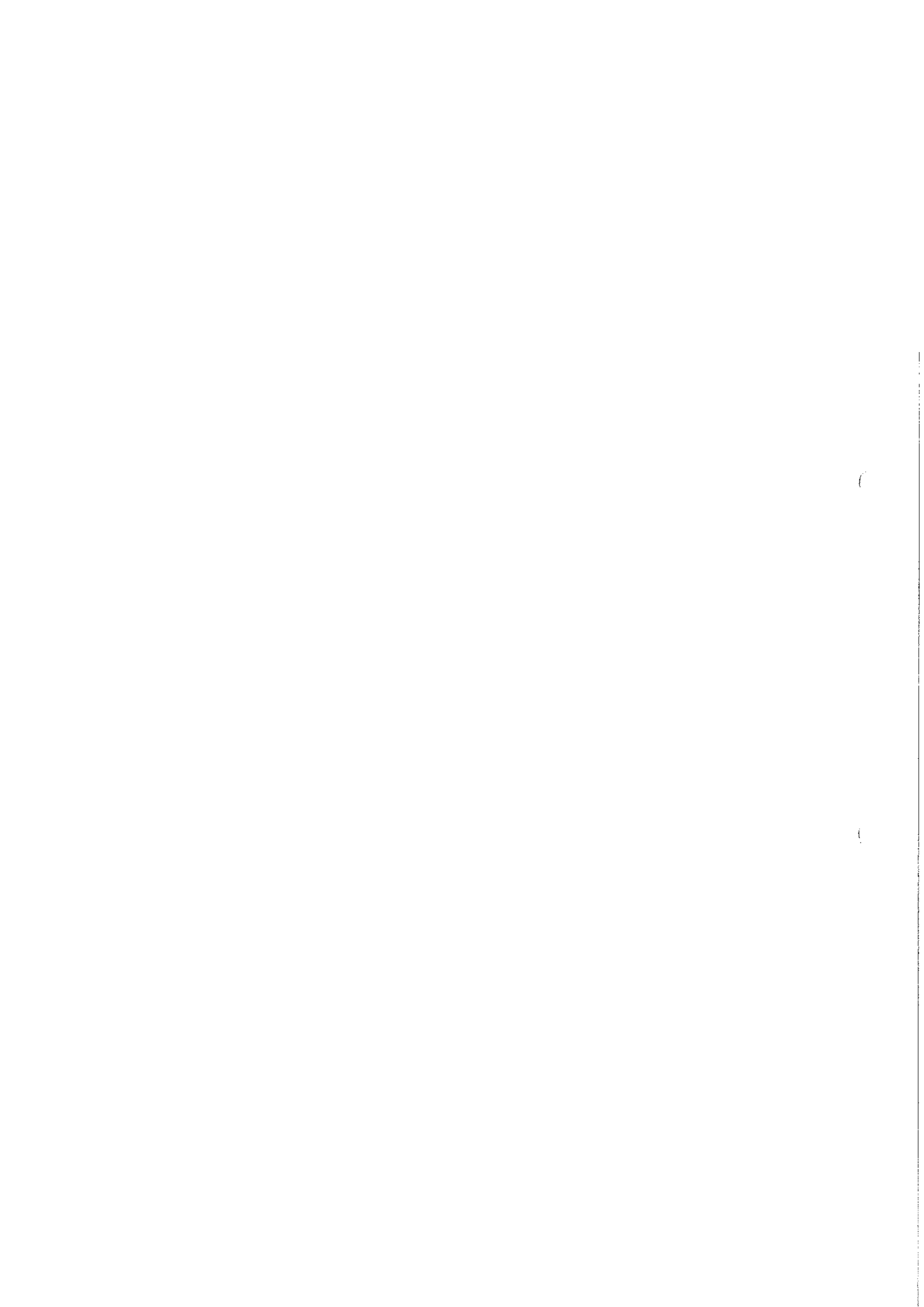
Description	Quantity	VAT	Unit amount	Amount
<b>Air ticket</b>				
<b>IATA / BSP - Ticket: 2256464862 From 20/08/2012 To 22/08/2012</b>				
Passenger: UITTI/E MR Destination: DUBLIN				
Air ticket	1	0.00%	669,11	669,11 EUR
Air ticket tax	1	0.00%	205,11	205,11 EUR
BA 0795 HELSINKI LONDON HEATHROW 20/08/2012 07:50 09:00 EI 0157 LONDON HEATHROW DUBLIN 20/08/2012 11:15 12:35 EI 0174 DUBLIN LONDON HEATHROW 22/08/2012 15:50 17:10 BA 0798 LONDON HEATHROW HELSINKI 22/08/2012 18:40 23:35				
Sub Total				874,22 EUR
<b>Total: Air ticket</b>				<b>874,22 EUR</b>

Payment delay: 03/08/2012

Price:	874,22 EUR
V.A.T.:	0.00 EUR
<b>Total</b>	<b>874,22 EUR</b>
To Pay	874,22 EUR

*Please indicate the following communication in your bank transfer: +++012/1104/71824+++*

Foy-012	JOBG	502
Initiale	VB	CT
Date	13.08.12	
<i>[Signature]</i>		





## INVOICE

BTS Travel Brussels  
 Avenue de Tervueren 412 b6  
 1150 Bruxelles  
 License: A5722  
 File handled by: Surinx Nadine  
 E-mail: nadine@btstravel.be

GOPA CARTERMILL S.A.

7 AOUT 2012

RUE DE TRÈVES, 45

COMPTABILISÉ LE 8 SEP. 2012

1040 BRUXELLES  
 BELGIUM

Payé le 14 SEP. 2012

File N°: 11003811/NSU

Invoice N°: I 1104709

Date: 03/08/2012

Client N°: 058122

VAT N°: BE0462.293.288

Description	Quantity	VAT	Unit amount	Amount
<b>Air ticket</b>				
<u>IATA / BSP - Ticket: 2256388995 From 19/08/2012 To 23/08/2012</u>				
Passenger: TROINA/G MR				
Destination: DUBLIN				
Air ticket	1	0.00%	668,00	668,00 EUR
Air ticket tax	1	0.00%	95,20	95,20 EUR
EI 0403 ROME LEONARDO DA VI. DUBLIN 19/08/2012 12:10 14:25				
EI 0406 DUBLIN ROME LEONARDO DA VI. 23/08/2012 15:45 19:45				
Sub Total				763,20 EUR
<b>Total: Air ticket</b>				<b>763,20 EUR</b>

Payment delay: 03/08/2012

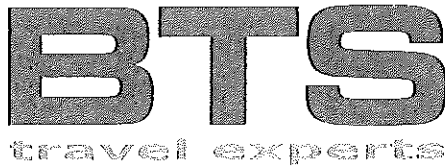
Price:	763,20 EUR
V.A.T.:	0.00 EUR
<b>Total</b>	<b>763,20 EUR</b>
<b>To Pay</b>	<b>763,20 EUR</b>

Please indicate the following communication in your bank transfer: +++ 012/1104/70915+++

Fog. 022	WP / SC JOB	502
	VB	
	13.08.12	

Bureau





**INVOICE**

799  
COMPTABILISÉ LE 14 SEP. 2012

BTS Travel Brussels  
Avenue de Tervueren 412 b6  
1150 Bruxelles  
License: A5722  
File handled by: Surinx Nadine  
E-mail:nadine@btstravel.be

GOPA CARTERMILL S.A. - 7 AOUT 2012

RUE DE TRÈVES, 45

1040 BRUXELLES  
BELGIUM

Payé le 14 SEP. 2012

File N°: 11003812/NSU

Invoice N°: I 1104707

Date: 03/08/2012

Client N°: 058122

VAT N°: BE0462.293.288

Description	Quantity	VAT	Unit amount	Amount	Total
<b>Air ticket</b>					
<u>IATA / BSP - Ticket: 2256388996 From 19/08/2012 To 23/08/2012</u>					
Passenger: PELLIZZARI/P MR					
Destination: DUBLIN					
Air ticket	1	0.00%	668,00	668,00 EUR	
Air ticket tax	1	0.00%	95,20	95,20 EUR	
EI 0403 ROME LEONARDO DA VI. DUBLIN 19/08/2012 12:10 14:25					
EI 0406 DUBLIN ROME LEONARDO DA VI. 23/08/2012 15:45 19:45					
Sub Total					763,20 EUR
<b>Total: Air ticket</b>					<b>763,20 EUR</b>

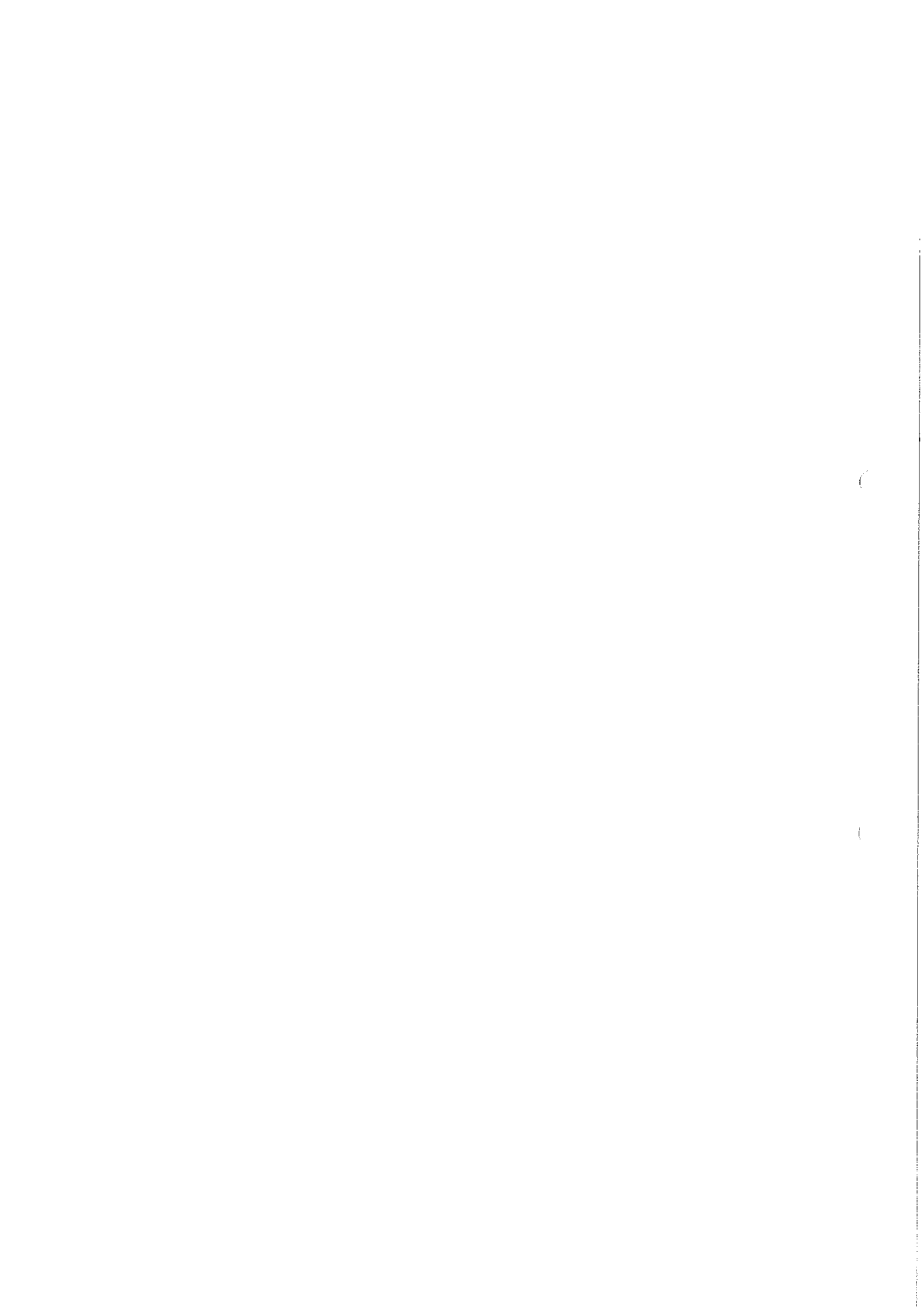
Payment delay: 03/08/2012

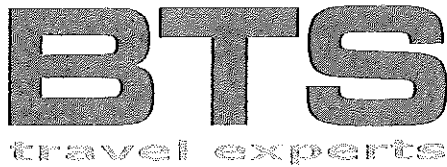
Price:	763,20 EUR
V.A.T.:	0,00 EUR
<b>Total</b>	<b>763,20 EUR</b>
To Pay	763,20 EUR

Please indicate the following communication in your bank transfer: +++012/1104/70713+++

Invoice No:	DP / SC	Order by
F08 2012	JOBG	502
Initials	VB	UP
Date	13.08.12	
Signature	<i>V. Green</i>	







**INVOICE**

BTS Travel Brussels  
 Avenue de Tervueren 412 b6  
 1150 Bruxelles  
 License: A5722  
 File handled by: Surinx Nadine  
 E-mail: nadine@btstravel.be

*Payé le 14 SEP. 2012*

GOPA CARTERMILL S.A.  
 RUE DE TRÈVES, 45  
 1040 BRUXELLES  
 BELGIUM

*7 AOUT 2012*  
*801*  
 COMPTABILISE LE -- SEP. 2012

File N°: 11003823/NSU      Invoice N°: I 1104719      Date: 03/08/2012      Client N°: 058122      VAT N°: BE0462.293.288

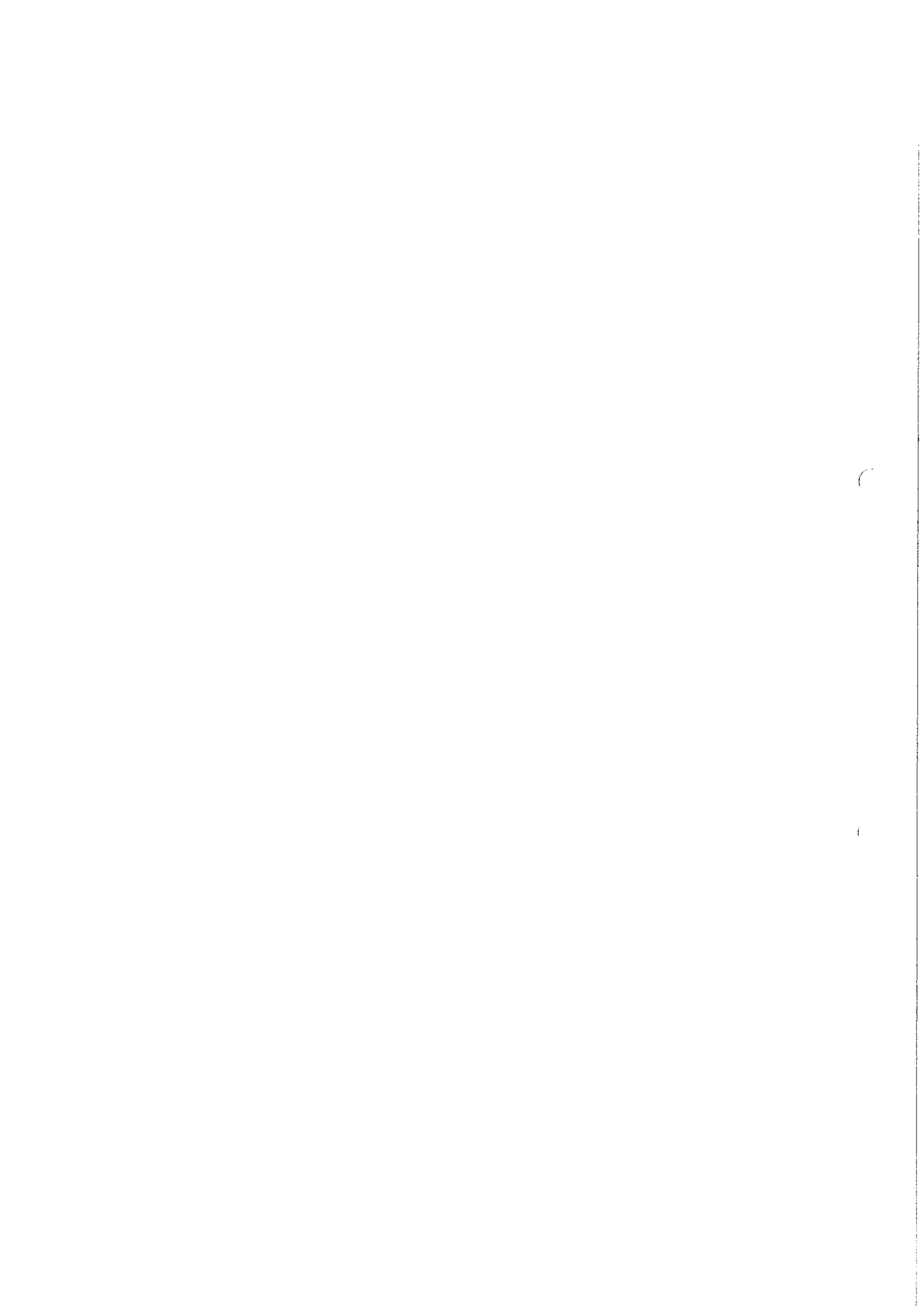
Description				Total
<b><u>Air ticket</u></b>				
<b><u>IATA / BSP - Ticket: 2256464863 From 19/08/2012 To 22/08/2012</u></b>				
Passenger: LAGOUROS/A MR				
Destination: DUBLIN				
	Quantity	VAT	Unit amount	Amount
Air ticket	1	0.00%	1.102,75	1.102,75 EUR
Air ticket tax	1	0.00%	154,75	154,75 EUR
A3 0878 ATHENS BUDAPEST 19/08/2012 18:15 19:20				
EI 0679 BUDAPEST DUBLIN 19/08/2012 20:10 22:20				
EI 0174 DUBLIN LONDON HEATHROW 22/08/2012 15:50 17:10				
A3 0605 LONDON HEATHROW ATHENS 22/08/2012 20:35 02:05				
Sub Total				1.257,50 EUR
<b>Total: Air ticket</b>				<b>1.257,50 EUR</b>

Payment delay: 03/08/2012

Price:	1.257,50 EUR
V.A.T.:	0.00 EUR
<b>Total</b>	<b>1.257,50 EUR</b>
<b>To Pay</b>	<b>1.257,50 EUR</b>

*Please indicate the following communication in your bank transfer: +++012/1104/71925+++*

109-022	JOB.9	502
	VB	CT
	13.08.12	



BTS Travel Brussels  
 Avenue de Tervueren 412 b6  
 1150 Bruxelles  
 License: A5722  
 File handled by: Giele Jacques

GOPA CARTERMILL S.A.  
 RUE DE TRÈVES, 45  
 1040 BRUXELLES  
 BELGIUM

31 AOUT 2012  
 Payé le 19 SEP. 2012

File N°: 11003951/JGI      Invoice N°: I 1105030      Date: 27/08/2012      Client N°: 058122      VAT N°: BE0462.293.288

	Description		Quantity	VAT	Unit amount	Amount
<b>Other</b>						
<u>AFerry.fr From 20/08/2012 To 23/08/2012</u>						
Passenger: MULQUEEN/, MR						
Destination: DUBLIN						
	Ferry		1	0.00%	493,00	493,00 EUR
	Ferry fee		1	21.00%	50,00	50,00 EUR
Sub Total						543,00 EUR
Holyhead to Dublin Dublin to Holyhead						
<b>Total: Other</b>						<b>543,00 EUR</b>

Payment delay: 27/08/2012

Price:	543,00 EUR
V.A.T.:	10,50 EUR
<b>Total</b>	<b>553,50 EUR</b>
<b>To Pay</b>	<b>553,50 EUR</b>

Please indicate the following communication in your bank transfer: +++012/1105/03045+++

FEB 2012      JOB 9      502  
 NB      CT  
 4.09.12  
*[Signature]*





**Annex VII:  
Cancellation  
e-mail of Mr  
Dirk  
Reichenbach**



## Tsaranok, Ekaterina

---

**From:** Reichenbach, Dirk <DReichenbach@havariekommando.de>  
**Sent:** 17 August 2012 11:17  
**To:** Frank.Goerke@polizei.bund.de; MOORE Stephen; ECGFFconference2012  
**Cc:** Havariekommando; Schmidt, Dieter  
**Subject:** Cancellation of my participation

**Importance:** High

Dear Sirs,

Due to unforeseen events within the CCME I am sorry to inform you that Mr Monsees, Head of CCME cancelled my participation at the ECGFF 2012 on short notice.

I am sorry for any inconvenience this information may cause.

On behalf

Dirk Reichenbach  
Havariekommando  
-Central Command for Maritime Emergencies (CCME)-  
Am Alten Hafen 2  
D-27472 Cuxhaven  
Germany  
Tel: +49 4721/567-482  
Fax: +49 4721/567-490  
Mail: [DReichenbach@havariekommando.de](mailto:DReichenbach@havariekommando.de)



**Annex VIII:  
E-mail with  
refusal from the  
travel  
arrangements of  
Mr Leontin Cezar**



## **Tsaranok, Ekaterina**

---

**From:** Leontin Cezar <leontin\_cezar@yahoo.com>  
**Sent:** 14 August 2012 12:25  
**To:** ECGFFconference2012  
**Subject:** Re: ECGFF 2012: Your flight suggestion

Dear Madam,

I confirm you that there is no need to make any travel arrangements for me. Thank you for your kind support.

Warm regards,

Leontin CEZAR

---

**From:** ECGFFconference2012 <ECGFFconference2012@gopa-cartermill.com>  
**To:** Leontin Cezar <leontin\_cezar@yahoo.com>  
**Cc:** ECGFFconference2012 <ECGFFconference2012@gopa-cartermill.com>  
**Sent:** Tuesday, August 14, 2012 10:42 AM  
**Subject:** RE: ECGFF 2012: Your flight suggestion

Dear Mr Cezar,

Thank you for your e-mail.

Can you please confirm that we do not need to make any travel arrangements for you?

I would be grateful for your prompt reply.

Kind regards,

**Ekaterina Tsaranok**

Your Event Organizer  
GOPA-Cartermill S.A.  
Rue de Trèves, 45  
1040 Brussels  
+32.2.286.19.81  
[ECGFFconference2012@gopa-cartermill.com](mailto:ECGFFconference2012@gopa-cartermill.com)

---

**From:** Leontin Cezar [[mailto:leontin\\_cezar@yahoo.com](mailto:leontin_cezar@yahoo.com)]  
**Sent:** 13 August 2012 21:46  
**To:** ECGFFconference2012  
**Subject:** Re: ECGFF 2012: Your flight suggestion

Dear Sirs,

Two tickets were already bought for me and Mr. Tomita DOGARU at the mentioned flight.

Kind regards,

Leontin CEZAR

---

**From:** ECGFFconference2012 <[ECGFFconference2012@gopa-cartermill.com](mailto:ECGFFconference2012@gopa-cartermill.com)>  
**To:** "leontin\_cezar@yahoo.com" <[leontin\\_cezar@yahoo.com](mailto:leontin_cezar@yahoo.com)>  
**Cc:** ECGFFconference2012 <[ECGFFconference2012@gopa-cartermill.com](mailto:ECGFFconference2012@gopa-cartermill.com)>  
**Sent:** Monday, August 13, 2012 6:03 PM  
**Subject:** ECGFF 2012: Your flight suggestion

Dear Mr Cezar,

Thank you for providing us with your travel and accommodation preferences for the Forum of the Heads of the Coast Guards Functions of the European Union and Schengen Associated Countries on 20-22 August in Dublin.

Regarding your travel arrangements, we found the following flight for you:

CEZAR/LEONTIN MR (as it appears on you ID or passport)  
ARRIVAL:        KL1372 K 19AUG 7 OTPAMS HK1        0710 0900 \*1A/E\*  
                  KL3155 K 19AUG 7 AMSDUB HK1        1305 1340 \*1A/E\*  
  
RETURN:         AF2479 H 23AUG 4 DUBCDG HK1    0620 0930 \*1A/E\*  
                  AF1888 H 23AUG 4 CDGOTP HK1    1025 1415 \*1A/E\*

We would be grateful if you could let us know as soon as possible, if this travel schedule suits you.

Please, kindly note that once your ticket to the Forum of the Heads of the Coast Guards Functions is issued, it cannot be changed.

Should you notice an error in your first name or last name above or if the proposed schedule does not suit you, please let us know as soon as possible at [ECGFFconference2012@gopa-cartermill.com](mailto:ECGFFconference2012@gopa-cartermill.com) or +32 2 286 19 81.

Kind regards,

Your Event Organizer  
GOPA-Cartermill S.A.  
Rue de Trèves, 45  
1040 Brussels  
+32.2.286.19.81  
[ECGFFconference2012@gopa-cartermill.com](mailto:ECGFFconference2012@gopa-cartermill.com)