

Central Portal Communication steps and guidelines for Coordinators “Go Live”

17th EMODnet Steering Committee
7-8 November 2022

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Go Live Timeline & Main Goals

October 2022 & January 2023

Week of
October
17, 2022

**Switch on the new static web
content on CP portal**

Week of
December
12, 2022

**Thematic lot's consortium
and SMEs to review the map
viewer and its functionality.**

**CP team to make a final
review and confirm the
switch to one CP**

Until the switch to CP is final, thematic portals stay on and operate as normal. **Caveats**, the switch will be dependent on remaining noncritical fixes.

Week of
November 21,
2022

**Switch on new map
viewer and
download service
on CP**

Early January
2023

**Bilbomatica fixing the
list of minor issues.**

Go Live!

**Launch communication
campaign.**

2022 | 2023

Phase 1 process: Week of October 17, 2022

The goal is to switch on the new static web content on CP portal

- **EMODnet secretariat will supply the thematic portals with text to place in a banner on their websites** informing users that they are in transition to a new centralised EMODnet and that users can preview their new thematic portal by navigating with the link provided.
- **Central Portal (CP) team places a disclaimer in the new CP** that states that we are going through major updates and that users can expect to access a new map viewer and data product download service later this year and that it will replace the services of the multiple EMODnet portals from 2023 onwards
- Thematic portals stay on and operate as normal.

Phase 2 action plan: Week of November 21, 2022

The goal is to switch on new map viewer and download service on CP

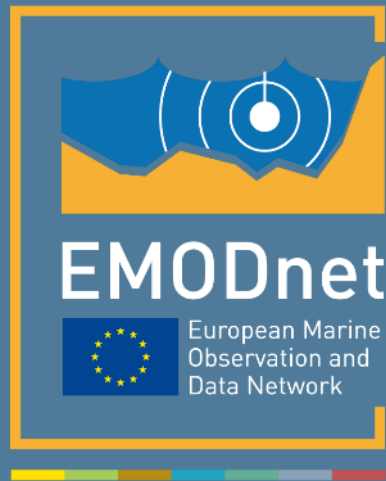
- **EMODnet secretariat will supply the portals with some text to place in a banner on their websites** informing users that they are in transition to a new centralised EMODnet and that users can preview their new thematic portal and map viewer by navigating with the link provided.
- **CP team produces a one-page guide on how to use the map viewer and how to download the data.** This guide should show what functionality is currently available.
- CP team to invite the thematic lot's consortium and SMEs to review the map viewer and its download functionality.
- Bilbomatica fixing the list of minor issues.
- Thematic portals stay on and operate as normal.

Phase 3 action plan: Week of December 12, 2022

The goal is for the CP team to make a final review and confirm the switch to one CP

- **EMODnet secretariat will supply the portals with text to place in a banner on their websites informing users that they are in transition to a new centralised EMODnet** and that users can preview their new thematic portal and map viewer by navigating with the link provided.
- CP team produces a one-page guide on how to use the map viewer and how to download the data. This guide should show what functionality is currently available.
- We invite the thematic lot's consortium and SMEs to review the map viewer and its download functionality.
- **Caveats**, the switch will be dependent on remaining noncritical fixes.
 - Bilbomatica fixing the list of minor issues.
- If fixes not completed, we will delay the switch over by a few days until Bilbomatica fixes remaining minor issues

Thank you



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