*Example letter of intent for application as member of the EU4Ocean Platform.*

Include/delete as appropriate (notes are in italics)

*Applicants address*

*Date of application*

Dear EU4Ocean Platform facilitators,

As [position/function/job title] [*e.g. Head/Executive Secretariat/ CEO/Director]* of [organization/institute/ initiative/project/ network] I would like to apply for the [organization/institute/department of X/initiative/project/network] to become a member of the EU4Ocean Platform. With this letter of intent, I provide further motivation and information to support this application.

***Paragraph introducing the stakeholder applicant (sector, legal entity, funding, geographical scope e.g. national, sea-basin(s), European).*** The [organization/institute/ initiative/project/ network]is a *[e.g. national marine institute in X country. With X staff engaged in scientific marine and maritime research, involved in activities at a national and regional level, in particular the Black Sea]…….[if the applicant is an individual – not linked to an organization - please also specify this here]*

***Paragraph explaining the applicant’s existing experience, expertise, outputs and collaborations in Ocean Literacy and other relevant activities.*** The[organization/institute/ initiative/ project/network]would be of added value to the EU4Ocean Platform because [*e.g.*  *it brings existing expertise in* marine knowledge, *Ocean Literacy, other; it contributed to X Ocean Literacy activity/project; it has expertise in Ocean Literacy or a relevant discipline ‘; it can contribute X resources. Please note, if no existing expertise or activity in Ocean Literacy please specify additional motivation why the applicant would like to be actively involved in the EU4Ocean Platform].*

***Paragraph explaining the applicant’s commitment to the EU4Ocean Platform, if successful as a member.***I confirm that the applicant[organization/institute/ initiative/project/ network], and the experts representing this organization, agree to comply with the EU4Ocean Coalition guiding principles. As a member of the EU4Ocean Platform, the[organization/institute/ initiative/project/ network] would proactively contribute to EU4Ocean Platform activities. This would include nominating a minimum of 1-2 representatives who will specifically contribute to EU4Ocean activities.

I also confirm that the [organization/institute/ initiative/project/ network] will cover any expenses associated with expert representative contributions to the EU4Ocean Platform *[e.g. travel and subsistence, staff time].*

Yours sincerely,

e-signature

Name, function/job title