



EUROPEAN CLIMATE, INFRASTRUCTURE AND  
ENVIRONMENT EXECUTIVE AGENCY (CINEA)

CINEA.D - Natural resources, climate, sustainable blue economy and clean energy  
D.3 - Sustainable Blue Economy

**Data protection notice  
for the EU4Ocean Coalition – online contact form  
under the European, Maritime, Fisheries and Aquaculture Fund (EMFAF)**

In accordance with Regulation (EU) 2018/1725 of 23 October 2018 on data protection (hereinafter the Regulation), the European Climate, Infrastructure and Environment Executive Agency (hereafter CINEA) collect your personal data only to the extent necessary to fulfil the precise purpose related to their tasks.

1. The **controller** is:

The European Climate, Infrastructure and Environment Executive Agency (CINEA)  
Chaussée de Wavre 910 – BLS2 5/259  
BE-1049 Brussels  
CINEA Unit D3 – Sustainable Blue Economy  
Person responsible for the processing: Head of Unit D3  
Email: [CINEA-EMFAF-CONTRACTS@ec.europa.eu](mailto:CINEA-EMFAF-CONTRACTS@ec.europa.eu)

2. The **purpose** of the processing is for CINEA and its contractor STANTEC Belgium<sup>(1)</sup>, acting as data processor, to answer queries submitted through the ‘Contact Us’ form of the [EU4Ocean Coalition webpage](#). The objective is to ensure the continuity of the established EU4Ocean coalition, launched in 2020 to boost ocean literacy in Europe, to consolidate further its activities, offer appropriate services to its members and to broaden its scope and coverage across Europe. This processing includes:

- Management of queries submitted through the ‘Contact Us’ form.

3. The **data subjects** concerned by this notice are:

- Website users, individuals, Ocean literacy stakeholder filling out the online contact form to submit their inquiry and/or comment.

4. The **categories of personal data** collected and used for the processing operations are:

- Name
- Email address
- Any other personal data you may provide in the context of your inquiry

---

<sup>(1)</sup> For more information on STANTEC: [Stantec in Belgium](#)

The provision of personal data other than the email address and name is not mandatory and will only be processed if you choose voluntarily, by your own decision, to mention them in the contact form.

Personal data will not be used for an automated decision-making including profiling and will not be transferred outside the European Economic Area.

When visiting the [EU4Ocean Coalition web page](#), on the [Maritime Forum website](#), you have the option to not accept cookies in which case your browser history is not kept. If you opt to accept cookies, the browser history of your visit will be kept for a maximum of 6 months. This information will then be deleted. The collection, aggregation and anonymising operations are performed in the data centre of the European Commission under adequate security measures.

Cookies are stored by Europa Analytics, the corporate service which measures the effectiveness and efficiency of the European Commission's websites on EUROPA. More information is available in the Record of Processing DPR-EC-00685 (Europa Analytics).

Enabling these cookies is not strictly necessary for the website to work but it will provide you with a better browsing experience. You can delete or block these cookies, but if you do that, some features of the website may not work as intended. The cookie-related information is not used to identify data subjects personally and the pattern data is fully under the Commission's control. These cookies are not used for any purpose other than those described here.

Should you not wish for your personal data to be utilised for our anonymised, aggregated statistics, you can opt out of this on our cookies page. In particular, you can control and/or delete those cookies as you wish. Please refer to the cookies policy of the Commission at [https://ec.europa.eu/info/cookies\\_en](https://ec.europa.eu/info/cookies_en).

5. All **recipients** are on a "need to know" basis. The recipients to whom the personal data will or might be disclosed are:
  - Authorised staff of CINEA and of the European Commission (DG MARE) involved in the EU4Ocean Coalition;
  - CINEA contractor's authorised staff and their subcontractors' authorised staff, in charge of performing and managing the online contact form.

In case of reviews, proceedings, personal data may be provided to CINEA's Internal Controller, DPO, etc.

The contractors will not share your personal data with any third parties without your express consent, except where we may be required to do so by law.

## 6. **Data subjects' rights**

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a) of Regulation (EU) 2018/1725 on grounds relating to your particular situation.

You have consented to provide your personal data to the data controller for the present processing operation. You can withdraw your consent at any time by notifying the data controllers by sending an e-mail to [CINEA-EMFAF-CONTRACTS@ec.europa.eu](mailto:CINEA-EMFAF-CONTRACTS@ec.europa.eu).

The withdrawal of your consent will not affect the lawfulness of the processing carried out before you have withdrawn the consent. You can exercise your rights by contacting the data controllers, or in case of conflict the Data Protection Officer. If necessary, you can also contact the European Data Protection Supervisor. Their contact information is given under Heading 10 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 11 below) in your request.

## 7. **How do we protect your personal data**

All personal data in electronic format (emails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the European Commission or of CINEA's contractor. All processing operations within the Commission and CINEA are carried out pursuant to Commission Decision (EU, Euratom) 2017/46 of 10 January 2017 on the security of communication and information systems in the European Commission.

The processors (contractors and their sub-contractors) are bound by a specific contractual clause for any processing operations of your personal data on behalf of the data controllers. The processors have put in place appropriate technical and organisational measures to ensure the required level of security. For more information, please consult their legal notice on their website: [Copyright / Privacy Policy](#)

In order to protect your personal data, the Commission and CINEA have put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

## 8. **The legal basis** of the processing is:

in accordance with Article 5(1)(a) of the Regulation (processing is necessary for the performance of a task carried out in the public interest including for the management and functioning of CINEA) and Article 5(1)(d) of the Regulation (consent of the data subject), notably:

- Regulation (EU) 2021/1139 of the European Parliament and of the Council of 7 July 2021 establishing the European Maritime, Fisheries and Aquaculture Fund and amending Regulation (EU) 2017/1004.

## 9. The **time limits** for keeping the data are the following:

The controllers only keep your personal data for the time necessary to fulfil the purpose of collection or further processing and in accordance with the 2022 Commission Retention List <sup>(2)</sup> (2 years for requests for information).

Queries sent via the contact form on the EU4Ocean Coalition page are kept as long as needed to process the request and immediately deleted when the request is closed.

## 10. Contact information

### The data controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the data controller at [CINEA-EMFAF-CONTRACTS@ec.europa.eu](mailto:CINEA-EMFAF-CONTRACTS@ec.europa.eu)

#### - The **Data Protection Officer** (DPO)

You may contact the Data Protection Officer of CINEA [CINEA-DPO@ec.europa.eu](mailto:CINEA-DPO@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

#### - The **European Data Protection Supervisor** (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the data controller.

## 11. Where to find more information

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the European Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

In addition CINEA has a register of records that can be accessed via the following link: [https://cinea.ec.europa.eu/about-us/data-protection/public-central-register-data-protection\\_en](https://cinea.ec.europa.eu/about-us/data-protection/public-central-register-data-protection_en)

This specific processing operation has been included in CINEA record 2021-003/R1-COMM-02.

More information on processing your personal data with regard to cookies stored by Europa Analytics is available in the Record of Processing DPR-EC-00685.

---

<sup>(2)</sup> SEC (2022) 400 – ARES(2022)8801492 – 19/12/2022